



Accountant

Multinational/ Fast Career Advancement

Job Information

Recruiter

[PEAK Recruitment Japan K.K.](#)

Job ID

1597493

Industry

Other (Distribution, Retail, Logistics)

Company Type

Large Company (more than 300 employees) - International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

4.5 million yen ~ 6.5 million yen

Salary Bonuses

Bonuses included in indicated salary.

Refreshed

June 19th, 2026 11:34

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Entry Level

Minimum English Level

Daily Conversation (Amount Used: English usage about 25%)

Minimum Japanese Level

Native

Minimum Education Level

Technical/Vocational College

Visa Status

Permission to work in Japan required

Job Description

We are seeking an Accountant to support day-to-day finance and accounting operations while contributing to financial reporting and process improvement initiatives. This role requires strong communication skills, attention to detail, and the ability to collaborate effectively with global teams and stakeholders.

Key Responsibilities

- Support financial operations and provide relevant information to management for decision-making.
- Assist with financial reporting, reconciliations, and accounting controls.
- Coordinate with shared services and internal stakeholders to ensure smooth processing of financial transactions and

settlements.

- Monitor and facilitate timely payment of invoices.
 - Identify and resolve collection and payment-related issues proactively.
 - Contribute to monthly financial closing and reporting activities, ensuring accuracy and timeliness.
 - Provide administrative and financial support to management as required.
 - Participate in finance transformation and accounting-related projects.
 - Handle sensitive and confidential information with professionalism and discretion.
 - Respond to finance-related inquiries from internal and external stakeholders.
 - Maintain effective communication with employees, customers, suppliers, and business partners.
 - Support continuous improvement initiatives within the finance function.
 - Perform other accounting and finance duties as assigned.
-

Required Skills

- Experience in accounting, finance operations, or financial reporting.
 - Strong understanding of accounting principles and financial processes.
 - Native Japanese and Conversational English skills
-

Company Description