[Bilingual] IT Governance & Security *Min 2yrs of exp ~

FinTech Infrastructure Company

Job Information

Recruiter
Skillhouse Staffing Solutions K.K.

Job ID
1597076

Industry
Other (Banking and Financial Services)

Company Type
Large Company (more than 300 employees) - International Company

Non-Japanese Ratio
Majority Non-Japanese

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
5 million yen ~ 8 million yen

Holidays
National Holidays, Weekends, Paid Holiday, etc.

Refreshed
November 2nd, 2026 05:00

General Requirements

Minimum Experience Level
Over 1 year

Career Level
Entry Level

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

【Bilingual (N2+)】 Junior IT Governance & Security Specialist | FinTech Infrastructure Company | Tokyo | Up to 8M JPY

Why You Should Apply

- Rare opportunity for early-career IT professionals to gain exposure to CIO-level initiatives, IT strategy, security governance, and regulatory environments within the financial sector
- Develop expertise across Information Security, Risk Management, Audit, Vendor Risk, Incident Management, and Business Continuity—building a strong foundation for a long-term career in Governance, Risk & Compliance (GRC)
- Contribute to the modernization of governance and security practices through automation, process improvement, and AI-enabled initiatives

Responsibilities

- Support IT governance, risk management, and information security initiatives
- Coordinate internal and external audits and track remediation activities
- Facilitate communication between IT teams, business stakeholders, clients, and external partners
- Assist with incident management, root-cause analysis, and business continuity planning
- Conduct vendor and third-party risk assessments
- Support security awareness activities, governance reporting, and compliance initiatives
- Identify opportunities to automate operational processes using Python, scripting, low-code tools, or GenAI technologies

Required Skills

Requirements

- Language Requirements: Japanese (N2+) + English (Advanced)
- 1–2+ years of experience in IT Governance, IT Operations, Information Security, or a related technology role
- Familiarity with modern IT environments, IT risk management, and fundamental information security concepts
- Strong communication skills in both Japanese and English
- Proactive mindset with strong organizational and analytical skills
- Valid full-time work visa and currently based in Japan

Working Hours: 9:00 - 18:00 (Mon - Fri)
Working Style: Work in office
Holidays: Saturday, Sunday, and National Holidays, Year-end and New Year Holidays, Paid Holidays. (Compensatory holiday for weekend working.)
Services/Benefits: Social Insurance, 401K, Company life insurance plan, Medical check etc., Casual Dress code, Self-directed continuous learning programs
Interview Process: 3 interviews (HR + Hiring Manager, Other Department Manager, CIO). Final interview is face to face.

Company Description