【800 ~ 1200万円】Regional Project Lead

PSI CRO Japan株式会社での募集です。 臨床開発リーダー・臨床開発プ...

Job Information

Recruiter
JAC Recruitment Co., Ltd.

Hiring Company
PSI CRO Japan株式会社

Job ID
1596242

Industry
Contract Research Organization

Company Type
International Company

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
8 million yen ~ 12 million yen

Work Hours
09:00 ~ 18:00

Holidays
【有給休暇】初年度 最大10日（入社月によって異なる）【休日】完全週休二日制 土 日 祝日 年末年始

Refreshed
June 11th, 2026 15:43

General Requirements

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Native

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

【求人No NJB2273480】
Responsibilities:
In this role you will streamline activities of project teams in Japan and ensure consistency of Clinical Operations processes across regions.
You will ensure meeting study milestones by project teams on a country level report study progress to clients and global stakeholders.

The scope of responsibilities will include:
・ Coordinate project team work in Japan
・ Act as project management contact for the project team and PSI support services
・ Act as a contract for global clients contractors subcontractors and third party vendors
・ Perform study status review and progress reporting collect and report project status updates
・ Develop and update project planning documents essential study documents and project manuals/instructions
・ Supervise clinical project team performance manage and report on Key Performance Indicators（KPIs）inJapan
・ Ensure that the project timelines and subject enrollment targets are met
・ Coordinate maintenance of study specific and corporate tracking systems
・ Oversee site selection and startup site contractual and budget negotiations
・ Supervise project team and site training perform field training of monitors tailored to the project needs
・ Ensure team compliance with project specific training matrix
・ Supervise preparation conduct and reporting of site selection site initiation routine monitoring and closeout visits
・ Review site visit reports and ensures monitoring and reporting standards are met
・ Oversee investigator and site payments
・ Supervise

Required Skills

・ MPharm RN or university/college degree in Life Sciences or an equivalent combination of education training and experience
・ Minimum 4 years' site monitoring experience in Japan
・ At least 2 years' experience as Lead Monitor
・ Experience supervising clinical project activities and leading clinical project teams
・ Experience in oncology gastroenterology infectious diseases autoimmune diseases or any rare disease indication is preferable
・ Communication presentation and customer service skills
・ Team building leadership and organizational skills
・ Full working proficiency in English
・ Proficiency in MS Office applications including MS Project

Company Description

PSI is a leading Contract Research Organization（CRO）with over 25 years of experience in the pharmaceutical industry. Originating from Switzerland PSI is a privately owned full service CRO with a global reach supporting clinical trials across multiple countries and continents. Our reputation for being highly selective about the projects we undertake highlights our commitment to delivering high quality timely services across a broad spectrum of therapeutic indications.In an industry where cost cutting and layoffs are common PSI stands out as a stable and secure workplace. Our dedication to stability is evident in our exceptionally high repeat and referral business rate and minimal staff turnover. Many of our colleagues have been with us for over 15 years contributing to our long standing traditions and history. Our expansion into Japan continues this legacy and we seek team members who will grow with us for the long term.At PSI we foster an environment where a diverse range of colleagues feel welcomed and valued. Our inclusive culture is a cornerstone of our success enabling us to attract and retain top talent globally.We are not just about conducting clinical trials; we are about building a community where every team member has the opportunity to thrive and contribute to groundbreaking advancements in the pharmaceutical industry.