



Understanding People

Finance & Accounting Manager / 財務経理マネージャー

IPO preparation exposure

Job Information

Recruiter

Specialized Group

Job ID

1595122

Industry

Tourism

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience

Refreshed

June 17th, 2026 00:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Finance & Accounting Manager ファイナンス&アカウンティングマネージャー | IPO Prep - Hybrid, Transport Covered

Our client, a Japan-based inbound tourism startup, is seeking a Finance & Accounting Manager for a pivotal role in their IPO preparation phase. This position offers the chance to lead financial operations and collaborate closely with executive leadership in a dynamic, experience-driven travel company. Enjoy benefits such as a hybrid work environment, full social insurance coverage, and transportation costs fully covered.

Key Responsibilities:

- Prepare financial statements (BS/PL/CF)
- Manage monthly, quarterly, and annual closings
- Coordinate IPO preparation with auditors and securities firms
- Design and operate internal controls (J-SOX)

- Develop and manage finance team
- Conduct budgeting and financial forecasting
- Improve accounting policies and processes
- Coordinate tax-related matters with external advisors

Qualifications:

- 5+ years of finance/accounting experience in Japan
- Strong knowledge of Japanese accounting standards and tax regulations
- Professional-level Japanese and English
- Experience with IPO preparation or publicly listed companies
- CPA / USCPA or equivalent certifications is preferred but not mandatory
- Experience in startup or high-growth company is preferred but not mandatory
- Management accounting or corporate planning experience is preferred but not mandatory

日本を拠点とするインバウンド観光スタートアップ企業にて、IPO準備フェーズを担うファイナンス&アカウンティングマネージャーを募集しています。このポジションでは、財務運営をリードし、経営陣と密接に連携しながら、ダイナミックで経験豊富な旅行会社でのキャリアを築くことができます。ハイブリッド勤務環境や、充実した社会保険、交通費全額支給といった福利厚生が整っています。

主な業務内容:

- 財務諸表（BS/PL/CF）の作成
- 月次・四半期・年次決算の管理
- IPO準備における監査法人や証券会社との調整
- 内部統制（J-SOX）の設計・運用
- 財務チームの育成・管理
- 予算編成および財務予測の実施
- 会計方針とプロセスの改善
- 税務関連事項の外部アドバイザーとの調整

応募資格:

- 日本国内での財務・会計分野における5年以上の経験
- 日本の会計基準および税法に関する深い知識
- ビジネスレベルの日本語および英語能力
- IPO準備または上場企業での経験
- CPA/USCPAまたは同等の資格があれば尚可
- スタートアップや急成長企業での経験があれば尚可
- 管理会計や企業企画の経験があれば尚可

Company Description