



## Bilingual Head of Data Governance

Up to 18M JPY

### Job Information

**Recruiter**

[Skillhouse Staffing Solutions K.K.](#)

**Job ID**

1594809

**Industry**

Insurance

**Company Type**

Large Company (more than 300 employees) - International Company

**Non-Japanese Ratio**

About half Japanese

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

12 million yen ~ 18 million yen

**Work Hours**

9 : 00 ~ 17 : 30, Mon-Fri

**Holidays**

Weekends, National Holidays, Paid Holidays, Others

**Refreshed**

June 15th, 2026 00:00

### General Requirements

**Minimum Experience Level**

Over 6 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

One of the world's largest Insurance Service provider is hiring a **Head of Data Governance** with in the Data Management Office division.

To be successful in this role, the candidate would require a balance of product-centric technical expertise, and a deep knowledge of DG practices, which includes but not limited to metadata management, metamodeling, lineage documentation, data stewardship, and technical DQ processes.

**Responsibilities:**

- Develop standards, tools, training and oversight to enable trusted well managed and ethical data
- Apply policies and standards to business needs, ensuring regulatory alignment
- Collect and manage metadata, business glossaries, and data lineage in governance platforms (e.g., Collibra)
- Support identification and management of Critical Data Elements (CDEs)
- Contribute to resolving data governance issues
- Create and maintain data governance artefacts
- Design & Monitor data governance metrics ensuring SLAs are achieved
- Solve complex business problems using data and advanced technologies
- Independently lead design, solutioning & estimations
- Provide people leadership: coach, develop and engage talent
- Collaborate with multiple partners from Business, Technology, Operations and D&A capabilities (Data Management, Data Governance, Data Quality, Data Modeling, Data Architecture, Data science, DevOps, BI & insights)
- Coach and develop team members, setting clear performance expectations and promoting a supportive environment.

**Why should you apply:**

- Opportunity to work with global teams and great Work-Life-Balance
- Great leadership opportunity
- Lead high-impact transformation Data projects
- Strong work-life balance & global exposure
- Opportunities to work with World's leading insurance company (fortune 500 company)

**Company Details:**

A US based world's leading insurance providers, offering a broad range of life, health, and retirement solutions to individuals, families, and businesses. The company is heavily invested in digital transformation, utilizing advanced technologies like cloud computing, data analytics, AI, and cybersecurity to enhance customer experience and streamline operations. As part of its values, it has a strong focus on creating a diverse environment, and in particular on the appointment of women in high-level position.

**Working Hours:** 9:00 - 18:00 (Mon-Fri)

**Working Style:** 3 days' work in office, and 2 days' work from home

**Holidays:** Saturday, Sunday, National Holidays, Year-end and New Year Holidays, Paid Holidays

**Services/Benefits:** Transportation expenses up to 20,000 yen per month, plus Paid leave, plus social insurance (health insurance, welfare pension, and work-related accident insurance), Periodic health examination, and Employment insurance

**Required Skills**

- 5+ years' experience in enterprise-wide implementation of Data Governance, Data Quality or Data Management programs
- Excellent communication skills: Demonstrated ability to explain complex data governance and quality content to both technical and non-technical audiences
- Experience as SME consulted for guidance on Data Governance and Data Quality practices and tooling
- Demonstrated experience in providing support for Data Governance processes in either financial or insurance company setting
- Proven ability to lead through influence, effectively driving collaboration and alignment across teams
- Strong technical program management skills. Experience working enterprise complex large scale, multi-team, programs
- Experience with Collibra, Ataccama, and Data Management, Data Quality, Data Lineage tools
- Solid leadership and people management experience

**Company Description**