

Accountant

> 【経理スタッフ/1000万/リモート・フレックスあり/外資消費財/英語必須】で...

Job Information

Recruiter
JAC Recruitment Co., Ltd.

Hiring Company
【経理スタッフ/1000万/リモート・フレックスあり/外資消費財/英語必須】

Job ID
1593893

Industry
Daily Necessities, Cosmetics

Company Type
International Company

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
7.5 million yen ~ 10 million yen

Work Hours
09:00 ~ 18:00

Holidays
詳細は求人ご紹介時にご案内いたします。

Refreshed
October 30th, 2026 17:00

General Requirements

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Native Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

【求人No NJB2382901】
■Position Overview:
Reporting to the Senior Finance Director Japan the Accountant will be responsible for day to day accounting duties and monthly/yearly closing for Japan. This person will have very frequent interaction with APAC finance colleagues. This position is suitable for an ambitious accounting professional who has strong interest in international work interaction（especially with APAC）.

■Roles and Responsibilities:
・Post daily cash movement monitor cash flow position and report weekly and monthly to APAC treasury team.
・Process all invoices and make wire transfers to vendors on a timely basis.
・Apply cash to outstanding accounts receivable and maintain accurate accounts receivable balance. Manage accrued rebate to customers which is of significant importance to running our business.
・Accounting for travel expense/payroll and reimbursement.
・Support contracted tax professionals in preparing VAT and corporate tax filings.
・Work as a focal point of contact with internal/external auditors and tax authorities.
・Handle GL posting and manage month end/year end closing without delay.
・Work efficiently and effectively with FP A manager and provide accounting information needed.

Required Skills

Requirements：
・Minimum 8 years of working experience in Accounting under English environment
・Experience of using internationally used ERP（Oracle/SAP） is an advantage.
・Knowledge of IFRS JGAAP and local tax
・Ability to effectively manage multiple priorities and work independently with minimum supervision.

Company Description

ご紹介時にご案内いたします