



Accountant

【経理スタッフ/1000万/リモート・フレックスあり/外資消費財/英語必須】で...

Job Information

Recruiter

JAC Recruitment Co., Ltd.

Hiring Company

【経理スタッフ/1000万/リモート・フレックスあり/外資消費財/英語必須】

Job ID

1593893

Industry

Daily Necessities, Cosmetics

Company Type

International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

7.5 million yen ~ 10 million yen

Work Hours

09:00 ~ 18:00

Holidays

詳細は求人ご紹介時にご案内いたします。

Refreshed

May 28th, 2026 16:18

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

【求人No NJB2382901】

Position Overview:

Reporting to the Senior Finance Director Japan the Accountant will be responsible for day to day accounting duties and monthly/yearly closing for Japan. This person will have very frequent interaction with APAC finance colleagues. This position is suitable for an ambitious accounting professional who has strong interest in international work interaction (especially with APAC).

■Roles and Responsibilities:

- Post daily cash movement monitor cash flow position and report weekly and monthly to APAC treasury team.
 - Process all invoices and make wire transfers to vendors on a timely basis.
 - Apply cash to outstanding accounts receivable and maintain accurate accounts receivable balance. Manage accrued rebate to customers which is of significant importance to running our business.
 - Accounting for travel expense/payroll and reimbursement.
 - Support contracted tax professionals in preparing VAT and corporate tax filings.
 - Work as a focal point of contact with internal/external auditors and tax authorities.
 - Handle GL posting and manage month end/year end closing without delay.
 - Work efficiently and effectively with FP A manager and provide accounting information needed.
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Required Skills

Requirements :

- Minimum 8 years of working experience in Accounting under English environment
 - Experience of using internationally used ERP (Oracle/SAP) is an advantage.
 - Knowledge of IFRS JGAAP and local tax
 - Ability to effectively manage multiple priorities and work independently with minimum supervision.
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Company Description

ご紹介時にご案内いたします