



Bilingual Recruitment Consultant

Global Environment at Well-Known Brand

Job Information

Hiring Company

PERSOL CAREER CO., LTD. (Bilingual Recruitment Solutions)

Job ID

1593566

Division

Bilingual Recruitment Solutions

Industry

Other (Recruitment Services)

Company Type

Large Company (more than 300 employees)

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards, Minato-ku

Train Description

Hibiya Line Station

Salary

4.5 million yen ~ 6 million yen

Work Hours

Flextime System (Core time: 11:00~16:00) (Standard: 9:00~18:00)

Holidays

Full Two-Day Weekend System (Saturdays, Sundays, Holidays)

Refreshed

June 26th, 2026 11:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

Business Level

Minimum Education Level

High-School

Visa Status

Permission to work in Japan required

Job Description

About PERSOL CAREER

As a member of one of the largest HR service providers in Japan, PERSOL CAREER provides career support and recruitment assistance services across a wide range of fields. As a company that has been selected as a "Great Place to Work" for 10 consecutive years, we aim to realize the group vision of "Work and Smile" not only through career transition support but also through the efforts of each individual employee.

Characteristics of BRS

- BRS offers recruitment services specialized for individuals with language skills and global companies.
- Members with diverse nationalities and backgrounds are performing in our multicultural environment.
- Individual achievements are easily recognized, and there is a significant potential for directly contributing to the growth of the organization.

Highlights of the Job

- At PERSOL Group, a leading entity in the HR industry, you can experience the thrill of directly contributing to the growth of both companies and individuals.
- Results and incentives are directly linked! Incentives are timed four times a year, allowing you to aim higher based on your performance.
- Depending on your aspirations, you can potentially lead a team as part of management or continue to achieve numerous accomplishments as a top performer in the future.

Responsibilities :

■ Recruitment Responsibilities (Company-Side)

You will propose and implement recruitment strategies that leverage your expertise and information to support the growth of companies.

- Development of new clients: You will utilize your industry knowledge to develop new client companies for recruitment support.
- Talent matching and recruitment strategy proposals: You will search for and propose candidates who meet the company's requirements, aiming for successful recruitment outcomes.
- Continuous support as a recruitment partner: Providing insights on the job market trends and advice, you will support companies in the long term.

■ Recruitment Responsibilities (Individual-Side)

As a career partner for job seekers, you will support their job search activities and assist in their life transitions.

- Job search support: You will listen to the current situation and aspirations of job seekers and propose the most suitable job opportunities. You will provide comprehensive support from application to post-employment follow-up. (Support application document creation, interview preparation, negotiating conditions, and follow-up from the time of joining the company to post-employment.)
- Explore new career possibilities: Propose new career options to potential job changers by providing information about the job market.

*Possibilities of Change on Responsibilities: Scope of Change: Duties specified by the company

Work Environment

- Flexible work arrangements are possible, including a flex-time system (with core hours) and a side job policy that supports employees' autonomous career development.
- A sales support team (administrators) are there to help consultants' daily administrative tasks.
- To ensure that those new to the recruitment industry can systematically learn and understand the job, and to allow experienced individuals to join with confidence, the training team (Talent Management) provides a comprehensive training curriculum and support.

Required Skills

Requirements:

Mandatory Requirements

- Sales Experience *Roughly 3 or more years (Corporate or Individual)
- Basic PC skills (Word, Excel, Powerpoint)

Language Skills (Both Mandatory)

- Japanese: Above Business Level
- English: Above Conversational Level (Business level speaking ability is welcome)

Desired Qualities:

- Experienced in sales of products that require creative selling strategies rather than simply selling 'sellable products.'
- Able to conduct sales with an awareness of not only short-term figures but also mid- to long-term KPIs.
- Able to gain trust from new prospects and new customers, leading to continuous business.
- Able to think and act independently, and achieve results.

