



Understanding People

Legal Specialist 法務スペシャリスト - Pharma | Legal Management

Leading pharma company

Job Information

Recruiter

Specialized Group

Job ID

1593549

Industry

Pharmaceutical

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience

Refreshed

May 28th, 2026 10:33

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Legal Specialist 法務スペシャリスト - Pharma | Legal Management (WFH 2 days, Good Compensation)

Our client, a leading pharmaceutical company in Japan, is seeking a Legal Specialist to manage local legal matters in Tokyo. This role offers the opportunity to work closely with the Head of Legal and Compliance, providing consultation on legal issues, contract review, and litigation handling. Enjoy a professional environment with tailor-made onboarding, mobility opportunities, quality training, and the benefit of working from home two days a week.

Key Responsibilities:

- Review contracts in Japanese and English
- Consult on legal issues and propose solutions
- Manage corporate secretary matters with external support
- Engage and supervise external law firms

- Handle litigation with external law firms
- Develop internal regulations and processes

Qualifications:

- 3+ years in international Pharma company in Japan
 - Legal qualification in Japan, US, UK, or other country
 - Japanese mother tongue
 - Fluent in English for contract review
 - Experience with contract management systems
 - Familiarity with Japanese corporate law
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Company Description