



Creative Media Agency Project Manager

Work w/major clients: Audi, Netflix, etc !

Job Information

Hiring Company

Wild Tame Co., Ltd

Job ID

1593544

Industry

Advertising, PR

Company Type

Small/Medium Company (300 employees or less) - International Company

Non-Japanese Ratio

(Almost) All Non-Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards, Chiyoda-ku

Salary

4.5 million yen ~ 6.5 million yen

Salary Bonuses

Bonuses paid on top of indicated salary.

Work Hours

8

Holidays

All Japanese national holidays + 10 days in first year

Refreshed

May 28th, 2026 10:15

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

High-School

Visa Status

Permission to work in Japan required

Job Description

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We are now looking for a bilingual (JA and EN) project manager. This role is extremely varied and may include the management of projects covering all kinds of media, from video to print, presentations to magazine articles. The project manager has overall responsibility for all aspects of the project, from client communications to budget, ideation (with the creative team) to quality control.

The charm of this job

You would be working in an extremely diverse environment, with 11 nationalities, colleagues from age 20 to 50, at least two of whom have pink hair. Exceptionally good work environment - 100% of full-time employees report high job satisfaction. Leadership coaching available (via coachhub) for high-potential employees. Exceptionally flexible working - can work from home up to three days a week, can work overseas for up to one month per year etc. Split shifts are also possible. We would also consider part-timers, that is, working less than 8 hours per day.

Company Description

Wild Tame (<https://wildta.me>) is a boutique creative agency and video production house based in central Tokyo. Our international team (11 nationalities) has grown from two to 20 over the past four years as we find ourselves in the right place at the right time, with many Japanese corporations needing professional support with their international PR/communications to help them become truly 'global', and many overseas companies need production support in Japan.

We are continuing to grow, building our team of talented creatives, with a start-up mindset. Our founding philosophy positions the company as a vehicle for the individuals that make up our creative team to learn, grow and explore their passions, providing one another with inspiration and encouragement - which naturally results in project outcomes that delight our clients (large Japanese/international corporations).

Required Skills**Required Skills**

Being a good person: acting with integrity, being kind and thoughtful, always seeking to help others. Not selfish. A good sense of humour. Exceptional communication skills.

Excellent IT skills. A natural problem solver. Self-directed. Project management experience.

Work Location

102-0071

Chiyoda, Japan

Iidabashi/Kudanshita/Suidobashi

Salary

450 - 650

Detail: To discuss.

Salary Bonuses : Bonus paid on top of indicated Salary

Salary Commission : Undisclosed

Work Hours

Flextime. 8 Hours per day / 40 hours per week.

Core hours: 11am to 3pm.

Holidays

Japanese national holidays.

See exmaple contract for info on additional paid holidays.

Company Description