

ERP Bilingual Project Manager

Job Information

Recruiter
NEXUS Corporation

Job ID
1593438

Industry
IT Consulting

Company Type
Large Company (more than 300 employees) - International Company

Non-Japanese Ratio
About half Japanese

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
10 million yen ~ 20 million yen

Refreshed
October 27th, 2026 04:00

General Requirements

Minimum Experience Level
Over 10 years

Career Level
Executive

Minimum English Level
Daily Conversation Level

Minimum Japanese Level
Business Level

Minimum Education Level
Associate Degree/Diploma

Visa Status
Permission to work in Japan required

Job Description

Bilingual Project Manager (Near native Japanese + business English)
Lead SAP/Salesforce/Oracle ERP Cloud Implementation projects from project planning, through execution and Golive. Focus on strong risk management, issue management, and customer communication. The role requires close coordination with offshore development teams, as well as the customer - to achieve the project goals.

Location: Tokyo

Based on your role, please note that this position may require on-site presence at Infosys premises and/or client locations. Work location and on-site expectations will depend on project scope, phase, and business needs at the time of allocation, with flexibility governed by business and client requirements

Essential Responsibilities:

- Understanding the project scope, schedule, deliverables; and working closely with internal stakeholders to recognize their needs and expectations
- Create overall project schedule and participate in or review the project estimations. Maintain the project schedule and budget.
- Collaborating effectively with internal stakeholders, both in-person and through remote working models as needed
- Transition and change management – pre, during and post project implementation
- Project stakeholder management – working closely with internal and external stakeholders
- Project scope and schedule management
- Driving periodic project reviews and mitigating risks with due diligence and a data driven approach
- Achieve the project goals of Budget, Schedule and Quality/Scope
- Escalating project issues to the senior management when needed
- Contributing to the delivery of all aspects of the project and services: controlling and reporting on project activities, systems and information security
- Reporting, analyzing, and resolving issues related to the implementation, stakeholders, and project operations that may impact service quality; ensuring that stakeholders' questions and problems are resolved properly and quickly
- Implementing process optimization, improvements, and modernization initiatives where appropriate

Required Skills /Competencies:
Essential:

- Strong (near-native) Japanese skills, with business-level English skills.
- Bachelor's degree or foreign equivalent required from an accredited institution. Will also consider three years of progressive experience in the specialty in lieu of every year of education.
- At least 15 years of experience in Information Technology.
- Japanese citizens and those authorized to work in Japan are encouraged to apply. We are unable to sponsor at this time.
- At least 8 years of experience in customer-facing project management on ERP projects

Preferred

- At least 8 years of hands-on experience in any of SAP/Salesforce/Oracle ERP projects
- PMP Certified Practitioner or similar qualification.
- Strong (near-native) Japanese skills, with business-level Japanese skills.
- Excellent verbal and written communication skills
- Ability to work in team in diverse/ multiple stakeholder environment
- Experience and desire to work in a Global delivery environment.

Company Description