



## ERP Bilingual Project Manager

### Job Information

**Recruiter**

NEXUS Corporation

**Job ID**

1593438

**Industry**

IT Consulting

**Company Type**

Large Company (more than 300 employees) - International Company

**Non-Japanese Ratio**

About half Japanese

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

10 million yen ~ 20 million yen

**Refreshed**

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### General Requirements

**Minimum Experience Level**

Over 10 years

**Career Level**

Executive

**Minimum English Level**

Daily Conversation

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

Permission to work in Japan required

### Job Description

Bilingual Project Manager (Near native Japanese + business English)

Lead SAP/Salesforce/Oracle ERP Cloud Implementation projects from project planning, through execution and Go-live. Focus on strong risk management, issue management, and customer communication. The role requires close coordination with offshore development teams, as well as the customer - to achieve the project goals.

**Location:** Tokyo

Based on your role, please note that this position may require on-site presence at Infosys premises and/or client locations. Work location and on-site expectations will depend on project scope, phase, and business needs at the time of allocation, with flexibility governed by business and client requirements

**Essential Responsibilities:**

- Understanding the project scope, schedule, deliverables; and working closely with internal stakeholders to recognize their needs and expectations
- Create overall project schedule and participate in or review the project estimations. Maintain the project schedule and budget.
- Collaborating effectively with internal stakeholders, both in-person and through remote working models as needed
- Transition and change management – pre, during and post project implementation
- Project stakeholder management – working closely with internal and external stakeholders
- Project scope and schedule management
- Driving periodic project reviews and mitigating risks with due diligence and a data driven approach
- Achieve the project goals of Budget, Schedule and Quality/Scope
- Escalating project issues to the senior management when needed
- Contributing to the delivery of all aspects of the project and services: controlling and reporting on project activities, systems and information security
- Reporting, analyzing, and resolving issues related to the implementation, stakeholders, and project operations that may impact service quality; ensuring that stakeholders' questions and problems are resolved properly and quickly
- Implementing process optimization, improvements, and modernization initiatives where appropriate

**Required Skills /Competencies:****Essential:**

- Strong (near-native) Japanese skills, with business-level English skills.
- Bachelor's degree or foreign equivalent required from an accredited institution. Will also consider three years of progressive experience in the specialty in lieu of every year of education.
- At least 15 years of experience in Information Technology.
- Japanese citizens and those authorized to work in Japan are encouraged to apply. We are unable to sponsor at this time.
- At least 8 years of experience in customer-facing project management on ERP projects

**Preferred**

- At least 8 years of hands-on experience in any of SAP/Salesforce/Oracle ERP projects
- PMP Certified Practitioner or similar qualification.
- Strong (near-native) Japanese skills, with business-level Japanese skills.
- Excellent verbal and written communication skills
- Ability to work in team in diverse/ multiple stakeholder environment
- Experience and desire to work in a Global delivery environment.

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**Company Description**