



## PR/096939 | Sales Executive

### Job Information

**Recruiter**

JAC Recruitment Singapore

**Job ID**

1591510

**Industry**

Electronics, Semiconductor

**Job Type**

Permanent Full-time

**Location**

Singapore

**Salary**

Negotiable, based on experience

**Refreshed**

May 12th, 2026 10:34

### General Requirements

**Minimum Experience Level**

Over 1 year

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Basic

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### OVERVIEW

Our client, a well-established Japanese multinational manufacturing company, is looking for a Sales Executive to join its ASEAN regional sales team based in Singapore (East).

#### JOB RESPONSIBILITIES

- Manage sales coordination and administrative tasks, including price revisions, quotations, and update processes
- Build and maintain strong relationships with existing customers to ensure long-term business continuity and customer satisfaction
- Handle customer inquiries related to delivery schedules, quality standards, and environmental compliance
- Support new customer development and account expansion through effective presentations and proposal activities

- Coordinate projects including progress tracking, meeting minutes, sample requests, and datasheet management
- Prepare sales forecasts and support the execution of sales strategies to achieve revenue targets and KPIs

## JOB REQUIREMENTS

### Mandatory

- Diploma or higher qualification
- (Background in Electrical Engineering, Electronics, or related disciplines is preferred)
- At least 1 year of sales experience in the manufacturing industry
- (Experience in electronic components is an advantage)
- Experience working in a Japanese company
- Willingness to travel overseas once every 2–3 months, mainly to India and ASEAN countries
- Business-level proficiency in English and Chinese, required for internal and external communication

### Advantage

- Japanese language skills (beneficial but not mandatory)
- Holder of a Singapore Class 3 driving license

## BENEFITS

- Monthly salary range
- AWS (Annual Wage Supplement)
- Performance-based bonus
- Annual leave entitlement with incremental increase
- Medical and dental allowance
- Company-provided medical insurance
- Transportation allowance for commuting
- Overseas business travel allowance
- Stable employment with a reputable multinational organization

Apply online or feel free to contact me directly for more information about this opportunity.

Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified.

Thank you for your understanding.

If you are interested in the role, please click [APPLY NOW](#).

JAC Recruitment Pte. Ltd.

EA License: 90C3026

EA Personnel: R25128801

EA Personnel Name: Risako Hemmi

#LI-JACSG

#countrysingapore

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Company Description