



PR/095776 | Client Service Manager

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1591478

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

May 12th, 2026 10:25

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

Fluent

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

JAC's client is a leading B2B information services firm seeking a Client Service Manager (Japanese speaking).

Location: Ho Chi Minh City

Job Responsibilities

- Foster the development of Associate's core research skills by imparting commercial acumen, sales techniques, and effective time management strategies while reinforcing custom recruitment methodologies.
- Provide opportunities for project management skill enhancement to Associates involved in custom recruitment research.
- Offer mentoring opportunities to Associates capable of custom recruitment research and project management, aiming to cultivate multi-disciplinary skills and prepare them for advancement.
- Analyze client project briefs to identify knowledge gaps and conduct comprehensive industry and company research to pinpoint the most relevant experts.

- Regularly engage with experts to screen and validate their expertise and suitability for specific projects.
- Demonstrate critical thinking and agility in conducting high-level research on industries and companies, ensuring the selection of experts with the most relevant experience and knowledge to address clients' inquiries.
- Uphold clients' best interests throughout collaboration, ensuring the confidentiality and security of their data and information.

Job Requirements

- 2+ years of experience in the information service industry, experience in management/leadership role is a big plus.
- Skilled in sales, time management & prioritization, negotiation, and professional communication skills.
- A client service mentality, which means you are committed to go beyond your clients' needs to deliver true value.
- Fluent English and Native Japanese or fluent Japanese are mandatory.

Benefits

- Opportunity to acquire transferable skills including research, sales, negotiation, commercial awareness, professional communication, time management, and project management.
- Access to learning and development programs, including onboarding bootcamps, and career advancement initiatives.
- Join a dynamic, entrepreneurial, and fast-paced work environment guided by core values of transparency, diversity, quality, care, teamwork, ownership, leadership, and continuous improvement.
- Competitive compensation packages, including monthly performance bonuses.
- Comprehensive benefits such as private medical insurance and competitive savings plans.
- Sponsored health and well-being initiatives and team bonding activities.
- Exchange program offering the opportunity to work and reside in Athens or Vancouver.
- Work in a collaborative and diverse workspace located in the vibrant heart of Ho Chi Minh City.
- Expatriation support provided on a case-by-case basis.

Interested applicants, click **APPLY NOW**

#LI-JACVN

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description