



[N2] Business Continuity Management Expert, Security

Ownership of enterprise-wide BCM/ITSCM

Job Information

Recruiter

[Skillhouse Staffing Solutions K.K.](#)

Job ID

1591270

Industry

Insurance

Company Type

Large Company (more than 300 employees) - International Company

Non-Japanese Ratio

Majority Non-Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

10 million yen ~ 15 million yen

Work Hours

9:00 – 17:00 (Mon-Fri)

Holidays

Saturday, Sunday, and National Holidays, Year-end and New Year

Refreshed

May 7th, 2026 15:49

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Why should you apply:

- Take ownership of enterprise-wide BCM / ITSCM initiatives with direct visibility across the organization

- Play a key role in strengthening operational resilience for a globally recognized insurance business
- Work closely with international stakeholders across security, infrastructure, risk, and business functions
- Opportunity to lead crisis response planning, resilience testing, and strategic continuity programs—not just maintain existing processes
- Stable, mature environment with structured processes, realistic expectations, and strong work-life balance
- Hybrid working style with strong bilingual communication opportunities in both Japanese and English
- Exposure to large-scale regulatory and security standards in a highly business-critical environment
- Join a company investing continuously in operational resilience, governance, and long-term technology modernization

Responsibilities:

- Lead end-to-end Business Continuity Management (BCM) and IT Service Continuity Management (ITSCM) initiatives
- Develop and implement resilience strategies aligned with global standards and regulatory requirements
- Conduct Business Impact Analysis (BIA), risk assessments, and continuity planning
- Lead incident response planning, annual testing, and crisis management activities
- Collaborate with cross-functional stakeholders to strengthen operational resilience
- Drive BCM awareness, training, and governance improvements across the organization

Hiring Company Details:

A global insurance company operating across multiple regions worldwide, providing insurance and financial protection services to individuals and enterprises. The company is recognized for its strong international presence, operational stability, and focus on innovation, resilience, and customer protection.

Working Hours: 9:00 – 17:00 (Mon-Fri)

Working Style: Hybrid (50% Work From Home / 50% Office)

Holidays: Saturday, Sunday, National Holidays, Year-end & New Year holidays, Paid Leave, Special Leave

Services/Benefits:

- Social insurance coverage
- Paid leave and special leave programs
- Hybrid working environment
- International working environment
- Professional development opportunities
- Internal training and global collaboration opportunities

Required Skills**Required Skills:**

- 5+ years of experience in BCM / ITSCM / operational resilience within regulated environments
- Strong understanding of BCM standards and frameworks (ISO 22301, DORA, ISO31000, etc.)
- Experience in risk assessment, incident management, and continuity planning
- Excellent stakeholder management and communication skills
- Experience leading projects and driving organization-wide initiatives
- Business-level Japanese (N2+) and business-level English

Company Description