



## Global Procurement Third Party Due Diligence (3PDD) Procuremen...

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### Job Information

#### Recruiter

JAC Recruitment Co., Ltd.

#### Hiring Company

第一三共株式会社

#### Job ID

1590626

#### Industry

Pharmaceutical

#### Job Type

Permanent Full-time

#### Location

Tokyo - 23 Wards

#### Salary

6 million yen ~ 10 million yen

#### Work Hours

08:45 ~ 17:30

#### Holidays

【有給休暇】有給休暇は入社時から付与されます 初年度最大20日、入社初日から付与※入社時期によって異なる 【休日】完全週休二日...

#### Refreshed

May 28th, 2026 19:00

### General Requirements

#### Career Level

Mid Career

#### Minimum English Level

Business Level

#### Minimum Japanese Level

Native

#### Minimum Education Level

Bachelor's Degree

#### Visa Status

Permission to work in Japan required

### Job Description

【求人No NJB2376752】

#### ■Job Summary

The Global Procurement Third Party Due Diligence (3PDD\*) Procurement Risk Management and ESG Expert will play a critical role within the Global Procurement Centre of Excellence by assisting in the implementation and management of the organization's strategies related to Procurement Risk Management 3PDD and Sustainability. Reporting directly to the Global Head of Procurement Third Party Due Diligence (3PDD) Procurement Risk Management and ESG the successful candidate will support the oversight of the 3PDD process contribute to sustainability initiatives and help develop a comprehensive risk management framework that integrates Environmental Social and Governance (ESG) considerations. The ideal candidate will possess a strong background in procurement and risk management with an ability to collaborate

effectively across various functions to foster a culture of transparency and accountability.

\*Procurement basically focuses on Suppliers.

#### ■Roles and Responsibilities

##### 3PDD Management:

- Manage in the oversight of the global Third Party Due Diligence ( 3PDD ) process to ensure the effective identification and mitigation of risks associated with Suppliers.
- Collaborate closely with global stakeholders to facilitate communication and ensure alignment on risk assessment strategies.
- Gather analyze and maintain the information related to 3PDD continuously.
- Risk Mitigate Execution collaborating with business when detects a risk of existing Suppliers.

##### Sustainability Related Requirement Support:

- Support efforts to improve and comply with sustainability related requirements such as CSRD CSDDD SSBJ or NetZero Project and other ESG related standards working with cross functional global teams to ensure accurate data collection proper analysis and reporting.
- Assist in the development and implementation of global policies and processes aimed at enhancing transparency and compliance with sustainability regulations.

##### Procurement Risk Management Framework:

- Contribute to the design and implementation of a comprehensive global risk management framework that incorporates ESG considerations into procurement processes.
- Support the proactive identification and management of potential risks related to suppliers ensuring alignment with the organization's objectives and regulatory requirements.
- Based on diverse information sources recommend ( support to execute ) appropriate actions to mitigate risks and impacts associated with suppliers.

##### Stakeholder Engagement:

- Serve as a liaison among procurement compliance and sustainability teams ensuring alignment on ESG objectives and initiatives.
- Facilitate training and awareness programs to promote best practices in sustainability and risk management across the organization.

##### Strategic Leadership and Accountability:

- Assist in leading the team toward achieving strategic objectives related to 3PDD Procurement Risk Management and ESG integration.
- Lead regional and global Projects or workstreams
- Promote team spirit across regions to enable the sharing of best practices and knowledge.
- Self manage adherence to governance policies and processes established by the organization.
- Protect the company's assets by implementing effective internal control systems and procedures.
- Safeguard the reputation of Daiichi Sankyo by adhering to applicable regional and global legislation.
- Advocate for and foster Sustainable Procurement practices including ESG considerations and lead procurement innovation strategies and projects.

##### Committee Representation:

- Represent the Procurement function in relevant committees and governance bodies building and enhancing strong stakeholder relationships across all agenda specific procurement activities.

##### Supplier Partnerships:

- Develop and maintain strong partnerships with suppliers focusing on specific agenda aspects such as ESG performance.

##### Internal Collaboration:

- Collaborate with internal stakeholders to identify fulfill and manage procurement needs effectively.
- Demonstrate proven experience in procurement third party risk management and sustainability practices.

#### ■Business travel

- Domestic travel: 6 times ( 2 days/each ) / year
- Global travel: 1/ year ( one week )

## Required Skills

#### ■Professional experience education

- Bachelor's degree in legal Engineering Supply Chain Management Environmental Science or a related field; an MBA or equivalent advanced degree is preferred.
- Minimum of 3 years of experience in risk management sustainability compliance preferably within a global role within the pharmaceutical or healthcare industries.
- Demonstrated expertise in 3PDD processes and ESG frameworks.
- Knowledge of relevant regulatory requirements and industry standards related to procurement risk management and sustainability.
- Strong analytical and problem solving skills with experience in data analysis and reporting.
- Languages: Fluent English. Japanese language for effective communication with regional teams and stakeholders in Japan is mandatory.

#### ■Personal skills

- Proven ability to lead cross functional teams and engage stakeholders at all levels of the organization.
- Excellent communication and interpersonal skills with the ability to influence and drive alignment on ESG and risk management initiatives.
- Ability to adapt to a dynamic environment and drive change effectively.

## Company Description

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