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Robert—
—Walters

【英語を活かす】物流コーディネーター/ Logistics Coordinator

国際的な高級ジュエリーブランドにて、物流コーディネーターの求人がございます。

Job Information

Recruiter

Robert Walters Japan (ロバート・ウォルターズ)

Hiring Company

国際的な高級ジュエリーブランド

Job ID

1589599

Industry

Apparel, Fashion

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

4.5 million yen ~ 7.5 million yen

Holidays

完全週休2日制, 土日祝日休み, 有給休暇

Refreshed

May 6th, 2026 00:00

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

An international luxury jewellery brand is looking for a Logistics Coordinator. The selected candidate will oversee end-to-end logistics operations across B2B, B2C, and reverse logistics, ensuring efficient distribution, cost optimisation, and service excellence in Japan.

A globally recognised luxury jewellery brand operating across retail and e-commerce channels. The company is known for its strong international presence and commitment to delivering premium customer experiences.

Keywords:

物流管理, サプライチェーン, 輸送管理, 通関業務, 在庫管理, 3PL管理, データ分析, コスト削減, KPI管理, 業務改善, 求人, 外資系

Job Ref: 7BB2FG

Responsibilities:

- Collaborate with 3PL partners to ensure operational efficiency, system improvements, and risk mitigation
- Analyse logistics data to support operational decisions and monitor KPIs and performance metrics
- Design and improve shipping processes in collaboration with internal teams, stakeholders, and distribution centres
- Support logistics budget management and contribute to OPEX and CAPEX initiatives
- Assist in executing logistics and warehousing strategies including continuous improvement initiatives
- Support transportation cost-saving initiatives and identify opportunities for efficiency gains
- Monitor and evaluate 3PL performance and implement corrective actions where necessary
- Prepare reports, presentations, and documentation to support operational decision-making
- Collect, analyse, and present logistics KPIs to stakeholders
- Support ad-hoc logistics analysis and cross-functional projects
- Ensure compliance with customs laws and regulatory requirements
- Contribute to supplier performance management and service level improvements
- Support initiatives to reduce delivery delays and improve shipping efficiency
- Assist in driving cost reduction strategies while maintaining service quality

Requirements:

- Bachelor's degree or above
- 1-3 years of experience in logistics, supply chain, or related operational roles
- Strong understanding of logistics ecosystem including warehousing, customs, transportation, and freight operations
- Strong analytical skills with ability to interpret data for decision-making
- Intermediate skills in MS Office Suite
- Professional level Japanese; proficient in English

Preferred requirements:

- Experience with transport management systems and business intelligence reporting tools
- Experience with ERP systems such as SAP or Microsoft Dynamics AX

Company Description

We've been a driving force in the Japanese bilingual recruitment market, providing high quality candidates for our clients and access to the best jobs for over 20 years. We operate a team-based profit share system which, we believe, sets us apart from the majority of competitors by enabling us to always put the interests of our clients and candidates first. That means we can find the best fit for employer and job seeker, and we never push people into unsuitable roles.