



## PR/119433 | Accountant-Flexible hour

### Job Information

**Recruiter**

JAC Recruitment Thailand

**Job ID**

1586592

**Industry**

Retail

**Job Type**

Permanent Full-time

**Location**

Thailand

**Salary**

Negotiable, based on experience

**Refreshed**

June 9th, 2026 12:00

### General Requirements

**Minimum Experience Level**

Over 1 year

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### Job Details

- Record accounts payable (AP) and accounts receivable (AR) documents and process receipt and payment entries. (Domestic) Adhere to accounting standards and company policies.
- Prepare purchase and sales tax reports and complete tax forms (Form 30 and Form 36) for submission within the specified timeframe.
- Prepare withholding tax reports and complete tax forms (Form 3, Form 53, Form 54) for submission within the specified timeframe.
- Reconcile outstanding purchase tax, accounts payable, and other accounts.

#### Qualification:

- Bachelor's degree in Accounting or related field.

- At least 1 year of experience in accounting.
- Proficient in Microsoft Office (Excel, Power Point, etc.).
- Experience with Win speed accounting software will be considered a plus

#LI-JACTH

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Company Description