



PR/119325 | Corporate Insurance Management Team

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1586588

Industry

Chemical, Raw Materials

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

April 14th, 2026 10:39

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities:

- Lead the sourcing, negotiation, and renewal of corporate insurance programs, including property, marine cargo, third-party liability, construction (CAR/EAR), and other specialized insurance coverage.
- Work closely with internal teams to compile underwriting information, prepare required documentation, and ensure facilities are ready for risk or engineering surveys.
- Coordinate with insurance companies and brokers, including facilitation of Risk Engineering Surveys.
- Provide guidance on insurance matters and respond to queries regarding policy terms, coverage, and conditions.
- Manage the full claims process to ensure timely, accurate, and efficient resolution.
- Oversee related administrative tasks such as approval workflows, premium payments, policy endorsements, and maintenance of insurance records and databases.

Qualifications:

- Bachelor's or Master's degree in Insurance, Risk Management, Economics, Statistics, Engineering, Science, Business Administration, Finance, MBA, or other relevant fields.
- Strong command of English across all communication skills (listening, speaking, reading, and writing).
- 4–9 years of experience in insurance, broking, corporate insurance management, risk management, HSE/safety, loss

- adjusting, finance, or corporate administration.
- Strong analytical thinking and business-focused mindset.
 - High proficiency in professional documentation and presentation using PowerPoint, Excel, Word, Visio, and related tools.
 - Ability to leverage digital tools to enhance work efficiency.
 - Excellent communication, coordination, and negotiation skills, with the ability to work effectively with both internal teams and external partners.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.th/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.th/terms-of-use>

Company Description