



PR/095764 | HR Manager

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1586541

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

May 26th, 2026 07:00

General Requirements

Minimum Experience Level

Over 10 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Overview

Global engineering and construction company delivering large-scale building, infrastructure, industrial, and energy projects worldwide

Job Responsibilities

- Handle daily HR operations, policies, and labor law compliance
- Lead recruitment, onboarding, and workforce planning
- Manage performance review, employee relations, and disciplinary cases
- Oversee compensation & benefits and support payroll process
- Drive training, development, and employee engagement initiatives

Job Requirements

- Bachelor's degree in HR, Business, or related field
- 10+ years of HR experience, including HR management
- Good knowledge of labor law and HR best practices
- Strong communication skills; good at English

#LI-JACVN

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Company Description