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## L&D Specialist - Global Learning Exposure (1-Year Contract)

### L&D Specialist

#### Job Information

**Recruiter**
[Michael Page](#)
**Job ID**

1586290

**Industry**

Equipment

**Job Type**

Contract

**Location**

Kanagawa Prefecture

**Salary**

5.5 million yen ~ 6.5 million yen

**Work Hours**

Flexible

**Refreshed**

April 10th, 2026 13:16

#### General Requirements

**Career Level**

Entry Level

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

No permission to work in Japan required

#### Job Description

This role supports learning and development initiatives for the Japan organization. You will coordinate training programs and work closely with regional and global HR teams to deliver impactful learning solutions.

**Client Details**

Our client is a large multinational company in the semiconductor equipment sector, operating in Japan as part of a well-established global organization. The Japan business is growing steadily and offers an international, open, and supportive working culture.

**Description**

- - Coordinate and support learning & development programs for employees in Japan
  - Manage training logistics, schedules, and participant communication

- Support onboarding and early-career development programs
- Track training data, attendance, and feedback using Excel-based tools
- Liaise with regional and global L&D / HR teams to align initiatives
- Assist with internal learning platforms and content deployment
- Support ad-hoc HR or talent development projects as needed

### Job Offer

- Salary range: **540万円-650万円** (depending on experience)
- 1-year fixed-term contract (with proven conversion cases)
- Hybrid work style and flexible working hours
- Overtime paid separately
- Global-standard benefits package
- Exposure to regional and global HR / L&D stakeholders
- Opportunity to grow into broader HR, Talent, or global roles

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Claire Bao on +81 3 6627 6074.

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### Required Skills

- 1-3 years of experience in L&D, HR development, or HR operations
  - Strong interest in learning, training, and employee development
  - Solid Excel skills for data tracking and reporting
  - Japanese: business level
  - English: basic to business level (for global communication)
  - Comfortable working in an international, matrix-style organization
  - Organized, proactive, and willing to learn
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### Company Description

Our client is a large multinational company in the semiconductor equipment industry with a growing presence in Japan. The organization offers an international, open-minded culture with strong collaboration across regions.