



Accountant

【外資アパレル/650万/リモート週3以上/フルフレックス/英語・中国語が使える...】

Job Information

Recruiter

JAC Recruitment Co., Ltd.

Hiring Company

【外資アパレル/650万/リモート週3以上/フルフレックス/英語・中国語が使える】

Job ID

1585549

Industry

Apparel, Fashion

Company Type

International Company

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

4.5 million yen ~ 5.5 million yen

Work Hours

09:00 ~ 18:00

Holidays

詳細は求人ご紹介時にご案内いたします。

Refreshed

May 2nd, 2026 19:00

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

【求人No NJB2370378】

【本ポジションについて】

Develop and maintain productive effective and professional relationships with peers superiors and cross functional teams. Always represent the company in a positive and supportive manner. Proactively work for process improvement and new projects in collaboration colleagues oversea.

Accountant is responsible for handling in the following areas:

- Fixed Asset accounting in JGAAP basis and tax filing support
- Japan Accounting data accuracy
- Partnership with Shanghai GL AP and AR teams
- Corporate income tax stamp tax filing
- Statutory closing compliance internal / external audits
- Global project Implementation and process Improvement

■業務内容

- 40% : Fixed Asset Management in JGAAP

Prepare journal entries for Secondary (JGAAP) ledger during monthly closing.

Perform quarterly Primary (US GAAP) / Secondary (JGAAP) ledger reconciliations.

Lead the annual physical fixed asset count process.

- 30% : Enhancing Accounting Data Accuracy

Partner with Retail Operations to ensure timely lease and utilities payments reconcile sales data variances.

Improve data accuracy by reducing un invoiced purchase orders.

Ensure timely submission of T E report and supporting receipts.

Manage Japan GL codes provide guidance on proper usage to ensure correct recognition.

- 20% : Local Support for APAC AP/AP teams

Process vendor invoices and customer payment notices and share with AP/AR teams.

Drive vendor invoice digitization to minimize paper based transactions.

Prepare and mail physical invoices to customers.

Maintain physical records in compliance with corporate policies JGAAP local tax requirements.

- 5% : Statutory Closing with Accounting Manager

Prepare financial statements in accordance with statutory requirements.

Reconcile financial statements between US GAAP and JGAAP.

Support SOX compliance as well as internal and external audit processes.

- 5% : Additional Responsibilities

Perform ad hoc financial analysis.

Contribute to global project implementation.

Drive process improvements to enhance efficiency and accuracy.

※副業禁止

■Report Line : Accounting Manager

Required Skills

[Education / Certifications]

- Bachelor's degree in Accounting or a related field.
- Japanese Bookkeeping Certificate (Nissho Boki) Level 2 preferred.

[Work Experience]

- At least 3 5 years of relevant experience.
- Apparel industry experience is a plus.

[Skills / Competencies]

- Business level written and verbal communication skills in English and Japanese; Chinese language proficiency is a plus.
- Strong knowledge of accounting policies and procedures with emphasis on fixed asset treatment under JGAAP and US GAAP as well as Japan consumption tax.
- Advanced Microsoft Excel skills required; familiarity with ERP systems preferably Oracle.
- Ability to maintain a high level of accuracy when entering and managing financial information.
- Proven ability to handle confidential and sensitive financial data with integrity.
- Sound judgment and decision making skills in performing all responsibilities.
- High degree of integrity and professionalism in managing confidential matters.
- Strong analytical and problem solving skills attention to detail and accuracy.

Excellent organizational skills and ability to prioritize effectively.

All leaders at our company must be able to demonstrate our leadership behaviors ·

- Come As You Are
- Better Together
- Commit To Create

Company Description

ご紹介時にご案内いたします