



PR/095592 | Customs Solicitation Analyst

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1584402

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

May 26th, 2026 15:03

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

JAC's client is a newly established factory based in Ho Nai, Dong Nai.

Job Responsibilities

- Define, review, and monitor product and material composition provided by the business partner
- Participate in the documentation process to answer requests from customs authorities
- Ensure that everything is done in accordance with the rules and regulations
- Support the business with all customs transactions, by collecting from suppliers Free Trade Agreements certificates to leverage free imports and exports

- Ensure certificates are properly filled in line with customs regulations
- Collect from suppliers technical data to properly fill in line with customs regulations
- Develop meaningful KPIs, statistics, and dashboard to support strategic business decisions
- Contribute innovative ideas for process improvement
- Keep the system updated to allow capture benefits up-front at time of importation

Job Requirement

- Bachelor's degree in International Trade, Customs or related topic
- Knowledge of customs laws & regulations
- Strong ability to build Power BI
- Efficient skills in MS office
- SAP knowledge
- 5 year of experience in customs operations
- English communication

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Company Description