



PR/160356 | Manager / Assistant Manager - Loan Operation

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1584386

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

April 28th, 2026 13:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

JOB RESPONSIBILITIES: -

- Oversee daily operations and team activities, supporting the Team Head and coordinating workflows across departments to ensure smooth and efficient operations.
- Manage banking transactions and processing, including loans, deposits, guarantees, SWIFT messaging, and derivatives (interest rate swaps), in line with internal policies and market standards.
- Ensure compliance and controls, covering regulatory requirements, AML protocols, internal policies, reconciliations, operational instructions, and control documentation.
- Prepare reporting and drive improvements, including Head Office and regulatory reporting, while proactively supporting team members and implementing process enhancements

JOB REQUIREMENTS: -

- Bachelor's degree in any related field with 6-8 years of relevant working experience in banking industry.
- Strong understanding of banking products (deposits, loans, guarantees), back-office functions, and bank processes and procedures.
- Experience in team leadership or supervision, with the ability to support and oversee daily operations and manage stakeholders across levels.
- Excellent communication and interpersonal skills, strong time management and multitasking abilities, and a proactive, organized approach to work.

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Company Description