



## PR/160356 | Manager / Assistant Manager - Loan Operation

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1584386

**Industry**

Bank, Trust Bank

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

May 26th, 2026 15:01

### General Requirements

**Minimum Experience Level**

Over 6 years

**Career Level**

Mid Career

**Minimum English Level**

Fluent

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**JOB RESPONSIBILITIES: -**

- Oversee daily operations and team activities, supporting the Team Head and coordinating workflows across departments to ensure smooth and efficient operations.
- Manage banking transactions and processing, including loans, deposits, guarantees, SWIFT messaging, and derivatives (interest rate swaps), in line with internal policies and market standards.
- Ensure compliance and controls, covering regulatory requirements, AML protocols, internal policies, reconciliations, operational instructions, and control documentation.
- Prepare reporting and drive improvements, including Head Office and regulatory reporting, while proactively supporting team members and implementing process enhancements

**JOB REQUIREMENTS: -**

- Bachelor's degree in any related field with 6-8 years of relevant working experience in banking industry.
- Strong understanding of banking products (deposits, loans, guarantees), back-office functions, and bank processes and procedures.
- Experience in team leadership or supervision, with the ability to support and oversee daily operations and manage stakeholders across levels.
- Excellent communication and interpersonal skills, strong time management and multitasking abilities, and a proactive, organized approach to work.

#LI-JACMY

#StateKL

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Company Description