



PR/160318 | Recruitment Consultant / Senior Recruitment Consultant

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1584350

Industry

Business Consulting

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

May 26th, 2026 14:02

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

JAC Recruitment is a pioneer of professional recruitment consulting, working globally with the best companies and the most talented candidates to provide opportunities for their growth and the development of their communities.

We are currently looking for highly talented and ambitious future colleagues to join our Malaysia team (Kuala Lumpur, Penang, Johor)

Job Responsibilities: -

As a Consultant, you will act as a strategic hiring advisor, ensuring strong service delivery, market insights, and stakeholder alignment.

Recruitment & Delivery

- Manage the full recruitment cycle, including talent sourcing, screening, interviewing, assessing, and presenting suitable candidates.
- Conduct structured interviews to evaluate candidates' skills, experience, and cultural fit tailored to corporations' requirements.

- Deliver high-quality shortlists and provide hiring recommendations to clients.
- Maintain strong candidate relationships to ensure positive experience and long-term engagement.
- Consistently maintain a high level of performance as a top biller, contributing directly to team and company revenue objectives.

Client Management

- Serve as a trusted partner to HR leaders and hiring, understanding their hiring needs, timelines, and workforce planning.
- Manage communication and expectations effectively with senior stakeholders across multiple markets.
- Ensure outstanding customer service and timely updates throughout the hiring process.
- Strengthen existing client relationships to secure repeat business and long-term partnerships.

Business Development

- Identify and pursue new business opportunities with new and existing companies expanding or hiring in Malaysia/APAC.
- Conduct market research to map industry trends, talent availability, and competitive insights.
- Prepare and deliver proposals, capability presentations, and recruitment solutions tailored to client needs.

Internal Collaboration & Contribution

- Support team initiatives and share market intelligence to enhance overall performance.
- Maintain accurate and up-to-date records within the internal database/ATS.
- Lead by example with professionalism, integrity, and a strong sense of accountability.

Job Requirements: -

- Proven track record of meeting and exceeding targets in recruitment or commercial sales roles.
- Minimum 2 years' experience in recruitment, talent acquisition, or a client-facing commercial environment.
- Strong command of English (spoken and written); ability to communicate credibly with senior stakeholders, candidate communication and internal collaboration.
- Proficiency in Mandarin and Malay or other languages is an added advantage.
- Strong planning, organizational, and multitasking capabilities.
- Excellent relationship-building and interpersonal skills, especially within cross-cultural environments.
- Knowledge of business environments, corporate structures, and global hiring practices.
- Diploma or Bachelor's Degree in any field.

#LI-JACMY

#KualaLumpur

#Penang

#Johor

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.my/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.my/terms-of-use>

Company Description