



PR/110211 | Sr. Engineer Purchase

Job Information

Recruiter

JAC Recruitment India

Job ID

1584325

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

March 31st, 2026 10:20

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities & Skills

- Vendor Identification: Identify and evaluate potential vendors/suppliers based on organizational requirements and quality criteria.
- Raw Material Expertise: Strong knowledge of raw materials with hands-on experience negotiating with RM manufacturers.
- Quality Assurance: Review technical drawings/specifications to ensure materials meet engineering and quality standards.
- Contract Management: Negotiate pricing, delivery schedules, payment terms, and finalize favourable vendor contracts.
- Compliance & Quality Monitoring: Ensure all vendors meet company quality, performance, and compliance standards.
- Manufacturing Process Knowledge: Solid understanding of sheet metal, welding, pipe fabrication, and related

processes.

- **Techno-Commercial Skills:** Excellent negotiation and communication skills with proficiency in preparing techno-commercial comparative statements.
- **Technical Tools:** Proficient in SAP, MS Office, research, and commercial negotiation workflows.
- **Vendor Performance Management:** Monitor vendor KPIs and identify improvement opportunities.
- **Vendor Onboarding:** Develop and implement structured vendor onboarding programs.
- **Vendor Audits:** Conduct vendor audits and schedule site visits as required.
- **PO/WO Management:** Obtain management approvals and release POs/WOs with detailed terms & conditions.
- **ERP & Documentation:** Hands-on experience in preparing POs/WOs using ERP systems.
- **Cross-Functional Coordination:** Collaborate with multiple departments to maintain an efficient and effective supply chain.
- **Risk Management:** Develop contingency plans to address potential supply chain risks.

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Company Description