



## PR/096854 | VP of Business Development

### Job Information

**Recruiter**

JAC Recruitment Singapore

**Job ID**

1584297

**Industry**

Bank, Trust Bank

**Job Type**

Permanent Full-time

**Location**

Singapore

**Salary**

Negotiable, based on experience

**Refreshed**

March 31st, 2026 10:16

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Native

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### COMPANY OVERVIEW

A leading global investment platform seeking a proactive and analytical VP of Business Development to support our capital-raising and investor engagement initiatives. This individual will play a key role in researching and identifying potential investors, mapping decision-making hierarchies, and coordinating investor interactions for the firm's senior leadership team.

#### JOB RESPONSIBILITIES

- Conduct in-depth research on institutional investors, including family offices, external asset managers, endowments, fund-of-funds, and pension or insurance entities.
- Identify and qualify key decision makers—such as CIOs, portfolio managers, and heads of alternatives—within target organizations.
- Initiate outreach and coordinate meetings between potential investors and senior management.
- Prepare investor materials, briefing notes, and follow-up documentation for meetings and presentations.

- Maintain comprehensive CRM records and investor engagement tracking.
- Support the planning and execution of investor roadshows, webinars, and industry events.
- Collaborate with investment and marketing teams to ensure alignment between outreach efforts and fund positioning.

#### REQUIREMENTS

- Bachelor's degree in Finance, Business, Economics, Real Estate, or a related discipline.
- 1–3 years of relevant experience in business development, investor relations, client coverage, or financial research—preferably within asset management, private markets, or investment banking.
- Strong research and analytical capabilities, with the ability to identify relevant investors and assess institutional mandates.
- Familiarity with private credit, private equity, or real estate investment concepts.

We regret to inform that only shortlisted candidates will be notified.  
We appreciate your understanding.

EA: JAC Recruitment Pte. Ltd.  
EA Licence: 90C3026  
EA Personnel: R26159681  
EA Personnel Name: WONG HOE MENG

#LI-JACSG

#countrysingapore

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#### Company Description