



PR/096839 | IT Manager

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1584288

Industry

IT Consulting

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

March 31st, 2026 10:15

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Native

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY OVERVIEW

This Singapore-based electronics organization operates as a subsidiary of a major Japanese global manufacturer, supporting both consumer and enterprise markets through extensive product distribution and service networks. It delivers a wide range of home appliances, audiovisual products, office equipment, and professional display systems to customers across various industries.

RESPONSIBILITIES1. SAP & Application Management

- Oversee daily operations, maintenance, and support of SAP systems to ensure high availability and performance.
- Manage SAP change control processes and system enhancements.
- Administer user access, roles, and licenses across SAP and related platforms (BW, DFMS, SPSI, Evatic).
- Maintain SAP master data (pricing, material master, exchange rates).
- Ensure timely execution of monthly system activities, including data extraction and closing processes.

2. IT Infrastructure & Operations

- Lead the design, implementation, and maintenance of IT infrastructure, including networks, servers, and communication systems.

- Support office relocation and infrastructure setup (LAN, cabling, connectivity).
- Manage SAP remote connectivity and coordinate with telecom/service providers.
- Ensure smooth operation of global communication systems (voice, data, email).

3. Project Management & Delivery

- Lead end-to-end IT and SAP projects from planning to implementation and post-go-live support.
- Define project scope, timelines, resources, and risk management plans.
- Monitor progress, manage budgets, and ensure delivery within quality standards.
- Drive system integration, testing, data migration, and process improvements.

4. Business Partnering & Analysis

- Collaborate with stakeholders to gather requirements and translate them into effective IT solutions.
- Provide user training, documentation, and ongoing support to enhance system adoption.

5. IT Governance, Security & Compliance

- Ensure compliance with internal IT policies, audit requirements, and HQ guidelines.
- Implement and maintain IT security measures to safeguard company assets.
- Manage IT budget planning, cost control, and vendor spending.

6. Vendor & Stakeholder Management

- Manage relationships with vendors, contractors, and service providers.
- Negotiate contracts and ensure service delivery meets expectations.
- Communicate effectively with stakeholders on project updates, risks, and issue resolution.

REQUIREMENTS

- Bachelor's degree in IT, Computer Science, or related field.
- Proven experience managing SAP systems and IT infrastructure.
- Strong project management experience with full lifecycle delivery.
- Knowledge of network infrastructure, system integration, and IT security practices.
- Excellent stakeholder management, communication, and problem-solving skills.
- Experience in vendor management and budget control.

Jaspreet Kaur Sran (R22109724)
JAC Recruitment Pte. Ltd. (90C3026)

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Company Description