



PR/096767 | Operations Manager

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1584283

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

April 28th, 2026 11:01

General Requirements

Minimum Experience Level

Over 10 years

Career Level

Mid Career

Minimum English Level

Native

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Manager, Operations

Department: Loan Operations

Reporting to: Chief Manager, Operations Group

About the Role

We are looking for an experienced Operations Manager to oversee daily operations across treasury products, loans, settlements, and payment processes. You will ensure accuracy, compliance, and smooth end-to-end execution while supporting system enhancements and new product launches.

Key Responsibilities

- Perform maker/checker duties for SWIFT messages and manage SWIFT system operations.
- Execute daily operations tasks, ensuring adherence to SOPs and SLAs.
- Validate and reconcile traded products with source documents and clearer statements.
- Process settlements for loans, treasury trades, and securities transactions.

- Monitor payment timelines, track receipts, and resolve settlement issues.
- Maintain accurate data entry of trade details, schedules, and cashflows.
- Collaborate with banks, clearing houses, custodians, and internal teams to resolve exceptions.
- Support system enhancements, new product rollouts, and process improvements.
- Assist business units with ad-hoc tasks and projects related to listed derivatives.

Requirements

- Degree in Finance, Business, or related field.
- Minimum 10 years of banking experience in treasury products or wholesale/corporate loans.
- Strong knowledge of FX/MM, Bonds, Derivatives, and fund/structured/corporate finance.
- Proficiency with SWIFT and banking market systems; advanced Excel skills.
- Detail-oriented, able to multi-task, and comfortable in fast-paced environments.
- Strong communication skills and ability to work with cross-functional stakeholders.
- Proactive, solution-driven, and able to manage tasks independently.

#LI-JACSG

#countrysingapore

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.sg/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.sg/terms-of-use>

Company Description