

## 【英語を活かす】法務契約マネージャー/ Legal Contract Manager

電子ソリューション企業にて、法務契約マネージャーの求人がございます。

### Job Information

**Recruiter**

Robert Walters Japan (ロバート・ウォルターズ)

**Hiring Company**

電子ソリューション企業

**Job ID**

1584177

**Industry**

Electronics, Semiconductor

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

10 million yen ~ 13 million yen

**Work Hours**

お問い合わせください

**Holidays**

完全週休2日制, 土日祝日休み, 有給休暇

**Refreshed**

April 24th, 2026 07:00

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Fluent

**Minimum Japanese Level**

Native

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

A global electronic solutions company is looking for a Legal Contract Manager. The selected candidate will lead contract structuring, negotiation, risk management, compliance support, and legal guidance across bid and project phases. This is a hybrid role.

An international electronic solution provider. They have partnerships with multiple high-tech sectors including airlines, railway, and defence.

**Keywords:**

法律, 法務, コンプライアンス, 法律, 求人, 外資系

Job Ref: XOXOZW

**Responsibilities:**

- Advise sales, bid, and operational teams on contract structures that strengthen offers and align with local regulations
- Draft, review, and negotiate contracts, cooperation agreements, and subcontracting terms while protecting commercial and financial interests
- Assess contractual risks, build mitigation plans, and support claims, waivers, amendments, and deadline extension strategies during execution
- Maintain contract governance by aligning project teams on obligations, tracking deviations, and supporting dispute and litigation management
- Support compliance initiatives including third-party due diligence, anticorruption reviews, and adherence to trade, antitrust, and data protection rules
- Provide legal intelligence, coordinate with external counsel, contribute to audits and governance matters, and deliver training to operational teams

**Requirements:**

- Undergraduate LLB or post-graduate JD
- More than 8 years of experience in a law firm and/or inhouse legal department at a global company providing support to business in an international environment
- Experience in managing and advising on commercial disputes
- Knowledge of international contracts and compliance issues (including those related to corruption, trade compliance, competition, and privacy and data protection)
- Background in industry laws, regulations, guidance, codes, and enforcement trends (including those related to the defense industry and digital environment)
- Skilled in drafting, redlining, and negotiating a wide variety of commercial agreements (including service agreements and data processing agreements)
- Proficient in MS Office Suite
- Fluent level written and spoken English; native level Japanese (French and Korean is ideal)

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**Company Description**

We've been a driving force in the Japanese bilingual recruitment market, providing high quality candidates for our clients and access to the best jobs for over 20 years. We operate a team-based profit share system which, we believe, sets us apart from the majority of competitors by enabling us to always put the interests of our clients and candidates first. That means we can find the best fit for employer and job seeker, and we never push people into unsuitable roles.