



PR/110172 | Assistant Mechanical Engineer: MEP

Job Information

Recruiter

JAC Recruitment India

Job ID

1583940

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

March 24th, 2026 12:38

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Overview: Opening with one of the leading Japanese MNC into engineering and construction industry.

Job Overview: Looking for MEP engineers havng strong experience working at construction sites for industrial projects.

Job Responsibilities:

- Review and analyze MEP shop drawings, specifications, and material submittals for accuracy and alignment with project scope.
- Coordinate between MEP and Civil drawings to resolve clashes and avoid site execution issues.
- Attend and participate in meetings with consultants, architects, vendors, and contractors for MEP discussions.

- Ensure that civil obstructions are cleared in advance of MEP installations.
- Facilitate smooth communication between design and execution teams to ensure constructability.
- Supervise and coordinate the installation of HVAC, Plumbing, Fire Fighting, and Electrical Systems on-site.
- Monitor day-to-day progress of MEP activities and ensure work is carried out per project schedule, specifications, and standards.
- Conduct site inspections, review installation work, and ensure compliance with project requirements.
- Verify and track Installation Reports (IRs) submitted by vendors and contractors.
- Prepare and submit Work Inspection Reports (WIRs) for review and approval.
- Coordinate with cross-functional teams on-site and ensure timely completion of MEP activities.
- Prepare and present weekly and monthly progress reports to the Project Manager and Construction Manager.
- Attend weekly/monthly meetings with vendors, consultants, and project management consultants (PMC).
- Liaise with architects, consultants, and PMC teams to ensure design intent is fulfilled during execution.
- Estimate MEP material requirements based on approved drawings and work schedules.
- Coordinate material delivery schedules to avoid delays in execution.
- Assist in preparation, verification, and certification of contractor/vendor bills.
- Ensure proper documentation and record-keeping related to quantities, materials, and work done.

Job Requirements:

- Must be a mechanical engineering graduate having experience at construction site.
- Must have 3- 6 years of experience working for industrial projects.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.in/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.in/terms-of-use>

Company Description