



PR/095699 | FACILITIES MANAGER

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1583887

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

March 24th, 2026 11:49

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

OVERVIEW

A leading global manufacturer in the interconnect industry

Location: Bac Ninh
Industry: Electronics / Manufacturing
Reports to: Plant Manager

Responsibilities

- Manage daily operations of facility maintenance including HVAC, electrical, plumbing, and building systems.
- Lead and supervise a team of technicians and external contractors to ensure timely and effective maintenance and repairs.
- Plan and execute facility upgrades, renovations, and space utilization projects.

- Ensure compliance with local and international safety, health, and environmental regulations.
- Develop and manage the facilities budget, including cost control and vendor negotiations.
- Monitor and optimize energy usage and implement sustainability initiatives.
- Coordinate emergency response plans and ensure readiness for crisis situations.
- Collaborate with cross-functional teams to support production and operational goals.
- Maintain accurate records of maintenance activities, inspections, and compliance documentation

Requirements

- Bachelor's degree in Engineering, Facilities Management, or a related field.
- Minimum 6–8 years of experience in facilities management, preferably in a manufacturing or electronics environment.
- Strong knowledge of building systems, maintenance protocols, and safety regulations.
- Proven leadership and team management skills.
- Excellent problem-solving and organizational abilities.
- Proficiency in English and Vietnamese.
- Experience working in multinational companies is a plus.
- Willingness to travel internationally when needed

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Company Description