



PR/160280 | TRAINING MANAGER - FINANCIAL INDUSTRY

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1582506

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

June 9th, 2026 15:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY OVERVIEW

A global financial institution which makes up of several licensed professional entities. They specialize in international securities brokerage, asset management, and external asset management. With diversified products and premium services, they support sophisticated and professional investors around the world.

KEY RESPONSIBILITIES

- Assess day-to-day training needs of the sales team and estimate budget needed for preparation
- Design training curriculum and prepare training materials
- Conduct training for new and existing sales personnel
- Evaluate training effectiveness and track trainee performance
- Gather feedback and continuously improve training programs
- Support hiring criteria and onboarding of new sales staff
- Coordinate with Sales Managers and external trainers
- Maintain training records and stay updated on market trends
- Perform ad-hoc tasks as assigned

JOB REQUIREMENTS

- Bachelor's degree in Business, Finance, or related field; ICSA / Corporate Secretarial qualification is a plus
- 5–8 years' experience supporting C-suite or senior executives, preferably in financial services
- Strong attention to detail, follow-up, and coordination skills
- High professionalism, discretion, integrity, and emotional intelligence
- Confident executive presence with strong stakeholder management skills
- Excellent English and Chinese (spoken and written); proficient in Microsoft Office
- Proactive, reliable, and able to thrive in a fast-paced, high-pressure environment

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Company Description