



PR/160253 | IT Engineer (Manufacturing)

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1582490

Industry

Electronics, Semiconductor

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

March 17th, 2026 10:28

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

We are looking for a proactive and detail-oriented IT Engineer to manage and maintain the company's internal and external communication systems, network infrastructure, and office IT equipment. The ideal candidate will provide technical support, troubleshoot hardware and software issues, and ensure smooth connectivity and system reliability across the organization.

Key Responsibilities

1. Maintain and support internal network and communication equipment (e.g., VPN, wireless access points, firewalls).
2. Install, configure, and troubleshoot hardware and software, including PCs, laptops, printers, and projectors.
3. Manage video conferencing systems, telephone systems, and web-based communication platforms.
4. Administer core network services such as VPN, DHCP, IP routing, and internet access permissions.
5. Set up and maintain employee email accounts, system access rights, and user profiles.
6. Support and troubleshoot weak current systems such as telephone lines, access control, and surveillance systems (CCTV).
7. Perform system updates, antivirus management, and basic cybersecurity tasks to protect company assets.
8. Conduct regular IT room inspections and support IT asset lifecycle management (deployment, tracking, disposal).
9. Coordinate with internal departments and external vendors on IT-related projects, upgrades, and maintenance work.
10. Support management in resolving IT-related business or compliance matters when required.

Requirements

1. Diploma or Degree in Information Technology, Computer Science, or related discipline.
2. Minimum 3 years of hands-on experience in IT support, network administration, or a similar role.
3. Strong knowledge of national and local IT regulations, policies, and compliance requirements.
4. Strong coordination skills with excellent interpersonal and communication abilities.
5. Professional appearance, good cultural awareness, and a responsible work attitude.
6. Proficiency in Mandarin is required, with strong written and verbal communication skills for effective interaction with Mandarin-speaking clients.

What You Will Get from Us

1. **Competitive Compensation & Benefits**
Enjoy a rewarding salary package with comprehensive employee benefits.
2. **Attractive Allowances**
Transport, mobile phone, travel, and other company-supported allowances.
3. **Health & Wellness Support**
Group insurance coverage, sports club activities, company-provided meals, CSR involvement, and other wellness initiatives.
4. **Career Growth & Development**
Opportunities for learning, training, and professional advancement in a supportive environment.
5. **Supportive & Fast-Growing Culture**
Be part of a dynamic organization that values teamwork, collaboration, and continuous improvement.
6. **Multinational Exposure**
Work within a global organization with international presence and diverse cross-border interactions.
7. **Work-Life Balance**
Five-day work week: Monday to Friday, 8:30am – 5:30pm.

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Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description