



PR/110137 | Accounting

Job Information

Recruiter

JAC Recruitment India

Job ID

1581874

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience

Refreshed

June 2nd, 2026 12:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Designation - Executive (Accounting)

Location - Ponneri, Chennai

Job Responsibilities -

1. Experience using the Tally software.
2. Understanding of Indian taxation, communication with consultants, and updating tax-related information
3. Monitoring of monthly incoming payments, delay tracking, reporting, coordination among concerned staff, and negotiation.
4. Monitoring of monthly outgoing payments, delay tracking, reporting, coordination among concerned staff, and negotiation.
5. Purchase amount management by supplier, including database creation
Salary calculation and payment processing for staff and workers.

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Company Description