



PR/109308 | Interpreter & Translator

Job Information

Recruiter

JAC Recruitment India

Job ID

1581861

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

June 16th, 2026 10:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Japanese Interpreter

- * Supporting Director Die Division & other department in day-to-day communication.
- * Scheduling meetings & recording minutes of the meeting as well as follow up thereof.
- * Translation of documents with accuracy, culturally appropriate and maintain original meaning.
- * Coordinating industrial sales of Dies & Tools.
- * Handling customer enquiries, understanding their requirements & order processing.
- * Generating commercial Proposal, Quotations & Agreements & follow ups.
- * Prepare and maintain sales reports, customer database & sales documentation,

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Company Description