



PR/110120 | Purchase Engineer

Job Information

Recruiter

JAC Recruitment India

Job ID

1580520

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

May 26th, 2026 18:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

1. Vendor Identification & Evaluation

- Identify, screen, and evaluate potential vendors/suppliers based on company requirements and technical criteria.
- Conduct vendor audits, schedule vendor visits, and manage onboarding programs.
- Monitor ongoing vendor performance and identify areas for improvement.

2. Raw Material & Technical Assessment

- Possess strong knowledge of raw materials and negotiate effectively with RM manufacturers.
- Review technical drawings/specifications to ensure materials meet engineering and quality standards.
- Maintain a strong understanding of manufacturing processes (sheet metal, welding, pipes, etc.).

3. Procurement & Contract Management

- Negotiate and finalize techno-commercial terms—including pricing, delivery schedules, payment terms, and contract conditions.
- Prepare and release POs/WOs in ERP/SAP with clear terms & conditions after obtaining management approvals.
- Develop contingency plans to address potential supply chain risks.

4. Vendor Relationship & Compliance

- Ensure vendors meet the company's quality, compliance, and performance expectations.
- Track vendor delivery performance, quality issues, and service levels; implement corrective actions when required.
- Maintain documentation and ensure adherence to procurement policies.

5. Cross-Functional Collaboration

- Work with internal departments such as Production, Quality, Finance, and Engineering to ensure smooth material flow.
- Support supply chain efficiency and lead time reduction initiatives.

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Company Description