



PR/110098 | HR Recruiter {US}- Gujarat / Remote

Job Information

Recruiter

JAC Recruitment India

Job ID

1580510

Industry

IT Consulting

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

March 31st, 2026 13:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Overview: One of the organizations in India based out of Ahmedabad working majorly for US clients.

Key Responsibilities

- Sourcing
 - Partner with leadership to define hiring needs across farm operations, management, internships, and seasonal staff.
 - Develop creative sourcing strategies using local colleges, job boards, social media, community groups, and farming networks.
 - Proactively identify and engage high-quality passive candidates who fit our mission and culture.
 - Build and maintain a strong, ongoing pipeline of A+ candidates for current and future roles.

- Interviewing

- Screen applicants and coordinate interview scheduling.
- Lead interviews with clarity, professionalism, and a positive candidate experience.
- Conduct reference checks and verify relevant experience.
- Communicate clearly with candidates throughout the entire process.

- HR & Onboarding

- Manage onboarding logistics and ensure new hires feel welcomed and prepared.
- Maintain organized hiring dashboards, reports, and employee documentation.
- Handle regular HR tasks such as record-keeping, paperwork, and coordinating employee information.
- Refine and improve recruitment and HR processes to increase efficiency and overall team experience.

What We're Looking For

- A+ recruiter mindset: resourceful, proactive, persistent, and creative in finding great people.
- 3+ years of experience in recruiting, talent acquisition, or HR, ideally with exposure to agriculture, hospitality, or event operations.
- Strong communication and interpersonal skills, able to connect with people at all levels.
- Excellent organization and follow-through.
- Comfortable using modern recruiting tools (LinkedIn, Indeed, Google Sheets, Airtable, etc.)
- Passion for community, sustainability, and the farming lifestyle is a plus.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.in/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.in/terms-of-use>

Company Description