



PR/119156 | Sales (Resin / Plastic Division)

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1580425

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

March 17th, 2026 05:00

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position: Sales (Resin / Plastic Division)

Salary: up to 34,000 THB

Industry: Trading

Location: Klongtoey, Bangkok

Working Conditions

- **Employment Type:** Permanent
- **Working Hours:**
 - Mon–Fri: 08:30–17:30
 - 2 Saturdays per year
 - WFH: Possible depending on the situation; you may visit clients directly from home
- **Probation Period:** 119 days

- **Clients:** Automotive, Home Appliance

Job Responsibilities

- Handle order processing, invoicing, and delivery coordination
- Communicate with suppliers and customers via email (English)
- Maintain accurate records of sales and inventory
- Support the sales team with administrative tasks and reporting
- Assist in preparing documents and presentations for internal and external use

Requirement

- Bachelor's degree in any field
- Approximately 2 years of experience in sales administration or a similar role
- English (Reading/Writing) – Speaking not required
- Interest in working in a startup-like environment with flexibility and initiative
- Experience working in a startup or small-sized company
- Experience as a Sales Coordinator in Plastic, Resin, Chemical, or Raw Material industry
- Strong motivation to grow into a Sales role

Interested applicants, please click **APPLY NOW**. Only shortlisted candidates will be contacted due to the high volume of applications.

Thank you for your understanding

#LI-JACTH

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Company Description