



PR/159425 | Planning Executive

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1579696

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

March 24th, 2026 10:02

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company Overview

Our client is an established parts manufacturing company based in Gelang Patah, Johor Bahru.

Key Responsibilities

- Develop and maintain plans for material requirements based on forecasts, production schedules, and inventory levels.
- Monitor stock levels and coordinate procurement to ensure timely availability of raw materials and components.
- Create and manage production schedules to meet customer demand and optimize manufacturing efficiency.
- Collaborate with cross-functional teams to ensure smooth operations and resolve any supply or production issues.
- Track production progress and adjust plans to accommodate changes or delays.

- Analyze usage trends and performance data to improve planning accuracy and reduce waste.
- Communicate effectively with suppliers, internal teams, and stakeholders to align expectations and timelines.

Generate reports and support audits to maintain transparency and compliance in planning activities.

Job Requirements

- Degree/Diploma in business studies or its equivalent.
- 3-4 years experience in manufacturing industry.
- Knowledge in ISO 9001 and 14001.
- Computer literate in such as MS Excel, PowerPoint.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.my/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.my/terms-of-use>

Company Description