



PR/110074 | DM- Logistics

Job Information

Recruiter

JAC Recruitment India

Job ID

1578112

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

February 16th, 2026 11:49

General Requirements

Minimum Experience Level

Over 10 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Summary

This role is responsible for the end-to-end coordination of import and export operations, ensuring strict adherence to international trade regulations, customs requirements, and internal compliance processes. The position requires close collaboration with global partners, logistics providers, customs authorities, and cross-functional internal teams. Key responsibilities include managing shipment documentation, overseeing bonded warehouse and MOOWR operations, and supporting duties, compliance, and export obligations.

The ideal candidate will have strong regulatory knowledge, excellent coordination capabilities, and the ability to perform efficiently in a dynamic environment.

Key Responsibilities

- Coordinate with international partners for import shipment documentation.
- Prepare, review, and finalize export documentation with complete accuracy.
- Liaise with freight forwarders to confirm export vessel schedules and timelines.
- Verify pricing and approve quotations for import FOB shipments.

2. Customs Compliance & Bond Management

- Coordinate with Tirupati (TPT) Customs for monthly return submissions.
- Work with CHA to close T.B. (Transit Bond) bonds.
- Prepare and manage Ex-bond statements; handle customs duty payments for domestic sales.

- Arrange EPCG scheme closure documents and support export obligation fulfilment.

3. Bonded Warehouse & MOOWR Operations

- Oversee import of duty-free raw materials and capital goods into bonded warehouses.
- Ensure compliance with MOOWR (Manufacturing and Other Operations in Warehouse Regulations) and other customs guidelines.
- Manage duty deferral processes, warehouse inventory tracking, and clearances for domestic or zero-rated export consumption.
- Coordinate with customs authorities, prepare solvency certificates, and maintain audit-ready documentation.

4. Internal Coordination

- Collaborate with sales, logistics, production, and other departments for domestic shipment planning.
- Support user departments in machine (M/C) shipment handling, unloading, and related activities.

Requirements

- Bachelor's degree in Management, Supply Chain, Logistics, or a related field.
- 10–12 years of hands-on experience in import-export coordination.
- Strong understanding of import/export rules, INCOTERMS, customs procedures, and documentation.
- Experience in bonded warehouse operations, EPCG, MOOWR compliance, CHA coordination, and handling customs portals.
- Excellent organizational skills with exceptional attention to detail.
- Effective communication and interpersonal skills for cross-border and cross-functional collaboration.
- Proficiency in MS Office and relevant logistics/compliance software tools.
- Ability to work under pressure, handle multiple priorities, and meet deadlines.

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Company Description