



PR/095604 | Japanese Support Staff - Financial Advisory Service

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1578062

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

March 2nd, 2026 01:00

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

A Japanese consulting firm is seeking FAS (Financial Advisory Service) Japanese Support Staff

Job Responsibilities

Facilitate communication between Japanese clients and Vietnamese colleagues by using Japanese and Vietnamese, mainly for the following projects:

- Financial & Tax Due Diligence
- Post-Merger Integration (PMI)
- IFRS advisory
- Internal Control advisory / Internal Audit
- Transfer Pricing documentation
- Other Vietnamese taxes such as PIT, CIT, and VAT

- Responding to client inquiries in accordance with the consulting service agreement
- Translate reports from English/Vietnamese into Japanese.
Attend client meetings as an interpreter (Vietnamese ↔ Japanese).

- Participate in the above FAS projects as a preparation staff member.

Job Requirements

- Japanese proficiency at N2 level is mandatory.
- Educational background in accounting and tax, including one of the following:
 - Bachelor's degree in Accounting, Finance, or Taxation
 - Japanese Bookkeeping qualification (Boki Level 3 or above – 簿記3級以上)

- Other related certifications

- No experience required; fresh graduates are encouraged to apply.
- Good understanding of Vietnam's accounting regulations and tax system is preferred.
- Strong communication skills.
Proficiency in VBA Excel and

PowerPoint is an advantage.

- Team-oriented, proactive, hardworking, dedicated, and eager to grow professionally.

Interested applicants, click APPLY NOW

#LI-JACVN

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Company Description