



PR/123566 | Japanese Interpreter

## Job Information

**Recruiter**

JAC Recruitment Indonesia

**Job ID**

1577997

**Industry**

Other (Trade)

**Job Type**

Permanent Full-time

**Location**

Indonesia

**Salary**

Negotiable, based on experience

**Refreshed**

March 2nd, 2026 03:00

## General Requirements

**Minimum Experience Level**

Over 1 year

**Career Level**

Mid Career

**Minimum English Level**

Daily Conversation

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

## Job Description

**Responsibilities:**

- Translate documents from Japanese to Indonesian.
- Provide interpretation during discussions and meetings.
- Support all company meetings with accurate translation.
- Prepare meeting minutes.

**Requirements:**

- Diploma degree in any major.
- JLPT N2 certification required.

- Minimum 3 years of experience as an interpreter.
- Strong analytical skills, computer literate, and able to work quickly.
- Capable of working under pressure and willing to travel across Indonesia.
- Willing to be placed in Jakarta office.

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## Company Description