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## Operation Executive SCM

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### Job Information

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**Recruiter**

JP Tokyo & Co.

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**Job ID**

1577815

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**Industry**

IT Consulting

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**Job Type**

Permanent Full-time

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**Location**

Tokyo - 23 Wards

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**Salary**

6 million yen ~ 7.5 million yen

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**Refreshed**

May 21st, 2026 01:00

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### General Requirements

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**Minimum Experience Level**

Over 1 year

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**Career Level**

Entry Level

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**Minimum English Level**

Daily Conversation

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**Minimum Japanese Level**

Native

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**Minimum Education Level**

Bachelor's Degree

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**Visa Status**

Permission to work in Japan required

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### Job Description

**Job Title: Operation Executive SCM**

Location: Japan

Proficiency in Japanese language (reading, writing, and speaking) is a must.

Proficiency in English language (reading, writing, and speaking) nice to have.

Experience: Minimum 3 5 years in SCM operations domain, preferably within the telecom industry.

**Job Description:**

We are seeking an experienced Operation Executive SCM with a robust background in SCM to drive strategic initiatives and optimize Logistics operations within the telecom sector.

The ideal candidate will manage the operation by Coordinating between WH & Stores for Supply the Devices. Maintaining & Publishing the required MIS for Management Consumption.

**Key Responsibilities:**

Coordination between WH & Stores to maintain the Inventory level & arranging the required material.

Analyzing the Inventory levels and raising the timely alarms for any Inventory shortages or new requirements.

Coordination with multiple stakeholders over call or Zoom.

Maintaining and Publishing related MIS.

Proficiency in Excel, BI tool (DOMO) etc.

Ensure SCM processes are compliant with company policies and industry regulations specific to telecom operations.

Facilitate communication with Japanese speaking stakeholders, vendors, and partners as needed.

Stay updated on industry trends, emerging technologies, and best practices in SCM and telecom domains.

**Qualifications:**

Supply Chain Management, or related field.

Minimum 3-5 years of experience in SCM processes, with a strong understanding of telecom industry operations.

Strong analytical, problem solving, and stakeholder management skills.

Excellent communication and documentation skills.

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Company Description