



PR/095588 | Chief Accountant (JLPT N3 / N2)

## Job Information

**Recruiter**

JAC Recruitment Vietnam Co., Ltd

**Job ID**

1577528

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Vietnam

**Salary**

Negotiable, based on experience

**Refreshed**

April 7th, 2026 09:01

## General Requirements

**Minimum Experience Level**

Over 6 years

**Career Level**

Mid Career

**Minimum English Level**

Basic

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

## Job Description

### COMPANY OVERVIEW

Our client is Manufacturing company looking for the Chief Accountant (JLPT N3/N2) position.

Work Location: Long Duc Industrial Park (Dong Nai)

### JOB RESPONSIBILITIES

#### 1. Financial & Management Accounting

- Organize and manage the entire financial and management accounting system.
- Monitor and control cash flow, bank deposits, and all banking transactions.
- Track revenue, accounts receivable (AR), accounts payable (AP), and optimize cash flow efficiency.

## 2. Cost Accounting & Budgeting

- Product Costing: Calculate and analyze production costs for electronic products.
- Budget Management: Establish and monitor budgets for manufacturing, sales, and General & Administrative (G&A) expenses.
- Collaborate with other departments to control costs and improve operational performance.

## 3. Financial Reporting & Compliance

- Prepare periodic Financial Statements, Tax Reports, and Management Reports.
- Ensure full compliance with tax regulations, internal audits, and external audits.
- Manage and maintain the Internal Control System to mitigate financial risks.

## 4. Inventory & Asset Management

- Lead and supervise annual physical inventory counts (stock, raw materials, and fixed assets).
- Manage asset depreciation and inventory discrepancies.

## JOB REQUIREMENTS

- Experience: Minimum 05 years of experience in a Chief Accountant role.
- Industry Background: Solid experience in the Manufacturing sector, specifically within Japanese electronics companies.
- Language: Proficiency in Japanese (N3 or above) is mandatory for reporting and internal communication.
- Technical Skills: Expert knowledge of ERP systems.
- Advanced Excel skills and a proven track record of professional reporting.
- Competencies: Strong leadership, analytical thinking, and the ability to work under high pressure.

## BENEFITS

- Full insurance and benefits according to Vietnam Labor Law.
- Professional working environment with Japanese corporate culture.
- Have 13th-month salary, shuttle bus, lunch allowance, etc.

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