



School Nurse

Job Information

Hiring Company

FUKUOKA INTERNATIONAL SCHOOL

Job ID

1575765

Industry

Education

Job Type

Permanent Full-time

Location

Fukuoka Prefecture, Fukuoka-shi Sawara-ku

Train Description

Airport Line (No.1 Line), Fujisaki Station

Salary

3.5 million yen ~ 4 million yen

Refreshed

March 19th, 2026 10:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level (Amount Used: English usage about 75%)

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Job Title: School Nurse

Reporting Line: Principal of Student Life and Head of School with dotted line reporting to the Business Manager

Contract Type: Fixed Term, Full-time

Level: Administrative Staff; Specialist

Hire Status: Local

Non-Japanese applicants must currently hold a valid work visa for Japan

(Visa renewals may be supported by the school)

Introduction

Fukuoka International School is an IB World School guided by the principles of INCLUDE, EMPOWER, and IMPACT, which shape our culture, decisions, and approach to learning every day. As an integral member of our school, you will be expected to actively champion our mission with professionalism, integrity, and a commitment to fostering an inclusive and inspiring international community where students and colleagues feel valued and supported.

Position Overview

The School Nurse will provide comprehensive health services to support the physical well-being of students and staff. The nurse will deliver immediate first aid and emergency care for injuries and sudden illnesses occurring during school hours, assess student health concerns, and determine appropriate follow-up actions including parent notification, referrals, or emergency services when necessary.

The School Nurse will offer age-appropriate health guidance to students on topics such as hygiene, nutrition, illness prevention, and general wellness. The nurse will also serve as a health resource for teachers and staff, providing guidance on managing student health conditions in the classroom, recognizing signs of physical illness, and promoting safe and healthy practices within the school community.

A key responsibility includes promoting and monitoring school environmental hygiene. The nurse will advise staff on infection control practices, cleanliness standards, communicable disease prevention, and procedures during outbreaks of illness. This includes supporting school-wide health initiatives, reinforcing hand hygiene, and ensuring adherence to public health recommendations.

The nurse will manage daily operations of the school health office, including maintaining accurate and confidential student health records, tracking immunizations and medical alerts, administering medications in accordance with school policy, and supporting care plans for students with chronic physical conditions such as asthma, diabetes, allergies, or seizure disorders.

Additional responsibilities include collaborating with school leadership and families to address student physical health needs; contributing to health-related policies and procedures; participating in health screenings; and supporting a safe and healthy learning environment for the entire school community.

DUTIES AND RESPONSIBILITIES

- Provide comprehensive physical health support and first aid services to all students during school hours and school activities.
- Prepare, maintain, and monitor First Aid kits for school trips, school events, and health office cabinets.
- Develop, implement, review, and update school health policies, procedures, and protocols in alignment with legal and regulatory requirements.
- Advise the school on health matters in compliance with the Japan Private Schools Act and applicable public health regulations.
- Ensure required health-related reporting to local or national government authorities and public health agencies in accordance with laws and communicable disease guidelines.
- Serve as a member of the Child Protection and Safeguarding Team, Emergency Response Team, and Occupational Health and Safety Committee, providing health-related expertise.
- Communicate health procedures, alerts, and preventive practices clearly to students, staff, and families.
- Deliver professional development for staff on health procedures and organize first aid and emergency response training.
- Maintain and regularly update student medical information, including allergy lists and medical alerts.
- Provide guidance and administrative support for staff stress checks, annual staff health screenings, and vaccination initiatives as required.
- Oversee the organization, supplies, and daily operation of the school health office and medical resources.
- Advise school leadership on health risks, prevention strategies, and improvements to health and safety practices.
- Provide guidance on emerging health matters affecting the school community.
- Be available to support health coverage during select weekend school events (e.g., sports days, sports tournaments).

Required Skills

Qualifications, Experience and Skills

- Tertiary qualifications and a valid license in Nursing.
- Experience in pediatric nursing, school health, or a related field in a school health office setting is advantageous.
- Current CPR/AED and First Aid certification is desirable or advantageous.
- Knowledge of school health principles and communicable disease control in a miscellaneous school setting in Japan.
- Experience in crisis situations and calm decision-making under pressure.
- Proficiency in written and spoken English and Japanese.
- Possess or able to obtain a license for Eisei Kanrisha (衛生管理者) is desirable or advantageous.

Commitment to Safeguarding and Child Protection

Our school is committed to safeguarding and promoting the welfare of children and young people and has developed and adopted written guidelines (Code of Conduct) for appropriate and inappropriate behavior of adults towards children.

We expect all staff, volunteers and other third parties to share this commitment and to review and affirm that they have read, understood, and will abide by the Code of Conduct. At our school, we use safer recruitment practice and pre-employment background checks, to maintain the highest standards of safeguarding and child safety.

Our school's practices reflect and are aligned with the written Expectations of the International Taskforce on Child Protection.

Under the Japanese law designed to protect children, anyone working in this role must complete a background check to confirm they do not have a criminal record for specific

child-related sexual crimes. Since we are required to take steps that prevent individuals with such records from working with children, one of our hiring conditions is that applicants must not have this type of criminal history. During the hiring process, we will ask candidates to confirm this by signing a statement or providing the information in their resume or application documents. Authorized background checks and reference verifications will be conducted as part of the recruitment process. Employment offers are generally provisional and contingent upon the successful completion of these checks.

Application Process

*** Please submit your resume and work history (Cover letter) in both English and Japanese.** If you require any accommodations throughout the application process, please reach out to the hiring team.

Company Description