



JAC Recruitment

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JAC Recruitment Vietnam

PR/095546 | Accountant

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1575498

Industry

Electric Power, Gas, Water

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

February 3rd, 2026 11:53

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY OVERVIEW

Our client is Japan manufacturing company looking for the Accountant position.

Work Location: KCN Long Duc– Dong Nai

JOB RESPONSIBILITIES

- Prepare payment documents for suppliers.
- Prepare cash collection documents.
- Prepare invoices for expenses exported to Japan.

- Perform other accounting tasks as instructed by the Chief Accountant.

JOB REQUIREMENTS

- Bachelor's degree or higher.
- Over 2 years of experience in an accounting position. (preferably in EPE companies)
- Experience using Excel/Word/PPT.
- Proficient in spoken English (or Japanese) for work purposes.

BENEFITS

- Working at Long Duc Industrial Park.
- Working days: Monday to Friday (7:45 AM - 4:30 PM, 45-minute lunch break). Saturdays, Sundays, and public holidays as off per regulations.
- Shuttle bus: 4 routes (from Hang Xanh, Thu Duc, Bien Hoa, and Ba Ria - Vung Tau).
- Have 13th month salary + 2 review bonuses per year.
- Full social insurance coverage as per regulations.
- Interview: 1 round (at the factory (preferred) or online)

#LI-JACVN

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description