



## PR/160100 | Junior Accountant

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1575484

**Industry**

Audit, Tax Accounting

**Job Type**

Permanent Full-time

**Location**

Australia

**Salary**

Negotiable, based on experience

**Refreshed**

February 3rd, 2026 11:47

### General Requirements

**Minimum Experience Level**

Over 1 year

**Career Level**

Mid Career

**Minimum English Level**

Native

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

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- Communicate with clients, mainly Mandarin-speaking in order to gather necessary company information.
- Review and analyse financial records such as bank statements and financial reports.
- Assist in identifying, safeguarding, and recovering company assets.
- Support clients in completing required statutory documents.
- Prepare comprehensive reports for creditors.
- Assist in bringing assigned cases to completion.

#### Job Qualification

- Bachelor's degree in Accounting with at least 1 year of relevant work experience

- Fluent in both English and Mandarin.
- Highly organized, detail-oriented, and able to work independently in a work-from-home environment.
- Strong ability to review and analyse financial records such as bank statements and financial statements.

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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## Company Description