



## Housekeeping Manager

### Job Information

**Recruiter**

[Scouta K.K.](#)

**Hiring Company**

A premium luxury Hotel in Niseko

**Job ID**

1575071

**Division**

Operations

**Industry**

Hotel

**Company Type**

Small/Medium Company (300 employees or less) - International Company

**Job Type**

Permanent Full-time

**Location**

Hokkaido, Abuta-gun Niseko-cho

**Salary**

5 million yen ~ 6 million yen

**Salary Bonuses**

Bonuses paid on top of indicated salary.

**Refreshed**

June 3rd, 2026 01:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Basic

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

Permission to work in Japan required

### Job Description

**JOB SUMMARY:**

Manages housekeeping functions and staff on a daily basis to ensure property guest rooms, public space and employee areas are clean and well maintained. Directs and works with team to successfully execute all housekeeping operations. Strives to continually improve guest and employee satisfaction and maximize the financial performance of the department. Responsible for inspecting areas of responsibilities and following up with a plan for improving results.

**CORE WORK ACTIVITIES:**

**Managing Housekeeping Operations and Budgets**

**Conducting Human Resources Activities**

**Ensuring Exceptional Customer Service**

**MANAGEMENT COMPETENCIES: Leadership, Managing Execution, Building Relationships, Generating Talent and Organizational Capability Learning and Applying Professional Expertise**

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**Required Skills**

**Education and Experience**

- High school diploma or GED; 3 years' experience in housekeeping or related professional area.

OR

- 2-year degree from an accredited university in Hotel and Restaurant Management, Hospitality, Business Administration, or related major; 3 years' experience in housekeeping or related professional area.

**Skills/Competencies**

**Language skills**

Business Level English and Japanese (would be an advantage)

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**Company Description**