【経営企画寄り】Accounting/Finance Manager

経営判断を支えるFP&Aリーダーポジション

Job Information

Recruiter
Advisory Group K.K.

Hiring Company
Marketing services comapany

Job ID
1575060

Industry
Advertising, PR

Company Type
Small/Medium Company (300 employees or less)

Non-Japanese Ratio
Majority Japanese

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards, Minato-ku

Salary
8 million yen ~ 10 million yen

Salary Bonuses
Bonuses included in indicated salary.

Refreshed
November 5th, 2026 04:00

General Requirements

Minimum Experience Level
Over 1 year

Career Level
Entry Level

Minimum English Level
Basic Level (Amount Used: English Never Used)

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

募集要項

マーケティングサービス企業にて、経理業務を軸にFP&Aや経営分析にも携わるFinance Managerを募集しています。

仕事内容

日常経理業務に加え、予算策定やForecast、収益分析など、経営判断を支えるファイナンス業務に幅広く関わっていただきます。
シニアマネジメントや各部門と連携しながら、事業成長を支えるポジションです。

主な業務内容

- AP / AR / GLを含む経理業務全般
- 年次予算策定および月次Forecast管理
- Variance Analysisおよび主要KPIモニタリング
- 経営層向けレポート・資料作成
- 製品別・事業別の収益性分析
- コスト配賦およびIntercompany管理
- キャッシュフローForecastおよび運転資本管理
- 月次・年次決算プロセスのサポート
- 部門横断型の財務・業務改善プロジェクト推進

Job Description

A marketing services company is seeking an Accounting/Finance Manager to support both accounting operations and strategic financial planning.

Position Overview

This role combines core accounting responsibilities with exposure to FP&A, business analysis, and financial strategy.
You will work closely with senior management and cross-functional teams to support business performance and operational decision making.

Key Responsibilities

- Lead and support AP, AR, and GL accounting operations
- Manage annual budgeting and monthly forecasting processes
- Conduct variance analysis and monitor key financial metrics
- Prepare financial reports and presentations for senior leadership
- Perform product-level and profitability analysis
- Manage cost allocation and intercompany consistency
- Support cash flow forecasting and working capital initiatives
- Collaborate on accurate monthly and annual closing processes
- Drive cross-functional finance and operational projects

Required Skills

応募資格

- 経理実務経験2年以上
- ビジネスレベルの日本語コミュニケーション力
- ExcelおよびERPシステムの実務経験
- 関係部署と円滑に連携できるコミュニケーション力
- 数字をもとに主体的に改善提案できる方

歓迎スキル等

- JGAAPおよび会計関連知識
- メンバー育成やマネジメント経験
- 日商簿記2級またはCPA資格
- FP&Aや経営企画領域への興味・経験
- スピード感のある環境で柔軟に対応できる方

Requirements

- At least 2 years of accounting experience
- Business-level Japanese communication skills
- Advanced Excel and ERP system skills
- Strong stakeholder management and communication abilities
- Ability to proactively identify issues and support business improvement through data analysis

Preferred Qualifications

- Knowledge of JGAAP and financial regulations
- Experience managing or mentoring team members
- Nissho Boki 2nd grade or CPA qualification
- Interest or experience in FP&A and business planning functions

- Ability to work flexibly in a fast-paced environment

Company Description