



PR/096525 | Senior Accounts Receivable Specialist

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1574768

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

January 27th, 2026 10:49

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Title: Senior Accounts Receivable Specialist

Location: Singapore - Central

Your New Company

My client maintains a strong global footprint, serving customers across the Americas, EMEA, and Asia-Pacific. Their solutions support mission-critical applications in life sciences, industrial inspection, materials science, and analytical instrumentation, empowering industries to improve safety, precision, and efficiency.

Their global operations include dedicated sales, technical support, service centres, and R&D teams, ensuring comprehensive end-to-end support and seamless delivery of advanced scientific technologies across markets.

Your New Role

- Maintain and update customer master data, including contact details, billing information, and credit limits.

- Manage customer credit compliance and propose credit limits for new customers.
- Oversee end-to-end AR activities, including invoicing, collections, cash application, credit control, and customer queries.
- Prepare approval packages for customer refund requests.
- Lead and support transitions of AR transactional work, including process documentation and handover planning.
- Support implementation of automation tools and process improvements to enhance AR efficiency.
- Monitor AR performance against SLAs and drive corrective actions where needed.
- Partner with sales, customer care, finance, and IT teams to support revenue activities and ensure accurate customer setups.
- Resolve service delivery issues and support continuous improvement initiatives.
- Perform any other duties as assigned by the supervisor.

Key Qualifications for Success

- Bachelor's degree in Finance, Accounting, Business Administration, Supply Chain Management, or a related field.
- Strong understanding of end-to-end Accounts Receivable processes and related system integrations.
- Ability to work effectively across cultures, geographies, and different organizational levels.
- Strong negotiation, decision-making, analytical, and problem-solving skills.
- Excellent written and verbal communication skills.
- 4–5 years of experience in credit management and AR collections, preferably in a multinational environment.
- Prior experience in Credit and Collections.

Ready to Take the Next Step?

Interested applicants, please click **APPLY NOW** or send a copy of your updated CV to bryan.ashwin@jac-recruitment.com for a confidential chat.

Do note that we will only be in touch if your application is shortlisted.

Bryan Ashwin
JAC Recruitment Pte Ltd
EA License Number: 90C3026
EA Personnel: R24122938

#LI-JACSG
#countrysingapore

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Company Description