



PR/123504 | Finance & Accounting Supervisor

Job Information

Recruiter

JAC Recruitment Indonesia

Job ID

1572946

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

February 17th, 2026 12:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Core Responsibilities:

- Manage and process key operational transactions, including the creation of **sales and purchase invoices**.
- Ensure accurate recording of all factory/production-related transactions.
- Must be highly proficient and fluent in the accounting system** for data navigation and detailed input.
- Perform specific detailed input tasks as required by various accounting sections.
- Analyze transaction flow (journal entry impact) and the ultimate effect on the General Ledger and Financial Statements.
- Actively perform **troubleshooting** to identify and resolve data or posting errors within the system.
- Manage the **end-to-end accounting cycle** for one company entity, from source document collection and detailing, up to generating accurate monthly and annual Financial Statements.

- Demonstrate strong focus on **detailing**, proactively seeking out and verifying source data and documents.

Required Qualifications:

- Bachelor's Degree in Accounting.
- Minimum **5 years** working experience in Accounting, preferably within the **Manufacturing industry**.
- **Mandatory proficiency/fluency** in ERP/Accounting Systems for daily operations.
- Strong experience managing the full accounting cycle (A/P, A/R, Inventory, and GL closing).
- Exceptional **attention to detail** and a willingness to meticulously trace data and documentation.
- Proven analytical and problem-solving skills.
- Ability to work independently and take full ownership of an entity's accounting function.

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Company Description